
 <p>ESTD - 1928</p>	<p style="text-align: center;">SNJBs SHRIMAN SURESHDADA JAIN COLLEGE OF PHARMACY (Jain Gurukul), Neminagar, Chandwad, Dist. Nashik-423 101. NBA Accredited UG Program Best Professional College (Rural Area) Awarded by SPPU</p>	
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Ref. No.: SSDJ/IQAC/2024-25/10

Date: 10/07/2024


NOTICE OF THE MEETING


A meeting of the “Internal Quality Assurance Cell” (IQAC) is scheduled on **Saturday, 13th July 2024 at 11.00 AM** in the conference room of the college.

Kindly make it convenient to attend the same.

:Agenda:

1. To read and approve the minutes of last meeting held on 16/12/2023.
2. To review the feedback obtained from various stakeholders for the AY 2023-24 and to prepare the Action taken report based on the analysis of the submitted feedbacks.
3. To discuss the subjects and workload distribution of each staff member for odd semester of AY 2024-25 for SY, TY & Final Year B. Pharm.
4. To review the admission schedule for First year Diploma, Degree and PG Course for A.Y. 2024-25.
5. To discuss and plan various co-curricular activities for academic session (2024-25).
6. To take updates of SSR submission to NAAC and discussion related to new short term add on course.
7. Updates related to research activities of PG and PhD scholars of our research center.
8. To take an overview of overall discipline of the institute and NIRF application.
9. To discuss the theme of SNJB PharmaCon 2024 and its tentative schedule.
10. Any other subject with the permission of The Hon'ble Chair.


Dr. A. S. Mundada
Coordinator IQAC


Dr. C. D. Upasani
Principal & Chairperson

Agenda circulated to staff members as well as to the nominees of IQAC from stakeholders.

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::Minutes of the Meeting::

A meeting of the “Internal Quality Assurance Cell” (IQAC) was held on Saturday, 13th July 2024 at 11.00 AM in the conference room of the college.

Attendance of IQAC members for the meeting.

Sr. No.	Name of the Member	Signature
1	Dr. C.D. Upasani	
2	Mr. Z.H. Bhandari	
3	Dr. G.D. Basarkar	
4	Dr. V.A. Chatpalliwar	
5	Dr. A.B. Upaganlawar	
6	Dr. (Mrs.) C.T. Nemade	
7	Dr. (Mrs.) N.S. Baste	Absent
8	Mr. D. B. Lodha	
9	Dr. N. S. Deshmukh	Absent
10	Dr. G. P. Thakor	
11	Mr. V. J. Shinde	
12	Mr. G. A. Bhosale	
13	Mr. P. R. Wasulkar	
14	Mr. N. B. Jagtap	
15	Dr. A.S. Mundada	

Agenda was circulated to staff members as well as to nominated members of IQAC.
Dr. Nitin Deshmukh and Dr. Nayana Baste were granted the leave of absence.

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Item No. 1: To read and approve the minutes of last meeting held on 16/12/2023.

Resolution: Dr. A.S. Mundada, the Coordinator of IQAC, welcome all the members present for the meeting and then read out the minutes of last meeting.

Item No. 2: To review the feedback obtained from various stakeholders for the AY 2023-24 and to prepare the Action taken report based on the analysis of the submitted feedbacks.

Resolution: The feedbacks were obtained from all stakeholders for knowing the progress of the institute in A.Y. 2023-24 and the action taken report was prepared based on the analysis of those feedbacks and forwarded it to the management for information.

Action Taken: Analysis of feedback was forwarded to the management for information and necessary action.

Item No. 3: To discuss the subjects and work load distribution of each staff member for odd semester time table for SY, TY & Final Year B. Pharm.

Resolution: Dr. Chatpalliwar gave detail information of UG timetable and workload distribution of staff members. The commencement date of the lectures and practical of these classes was then finalized based on the circular received from the university.

Action Taken: Information conveyed to concerned staff as well as to time table in charge.

Item No. 4: To review the admission schedule for First year Diploma, Degree and PG Course for A.Y. 2024-25.

Resolution: Dr. G.D. Basarkar-Admission committee in-charge discussed the delay expected in admission schedule based on the updates received from the DTE Maharashtra. Then members of the admission committee were finalized and tentative time table for admission duty was discussed.

Action Taken: Noted and filed.

Item No. 5: To discuss and plan various co-curricular activities for academic session and prepare the academic calendar for 2024-25.

Resolution: Dr. Aman Upaganlawar started the discussion related to organizing various



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cocurricular activities like Ganesh festival, freshers party, Different competition during Ganesh festival, celebration of various days of national and international importance, Annual social gathering etc, and their tentative schedule was discussed and finalized.

Dr. C.D. Upasani instructed academic in charge to prepare the academic calendar taking all these activities as well as exam schedule into consideration.

Action Taken: Informed to Dr. S.B. Patil to prepare academic calendar accordingly.

Item No. 6: To take updates of SSR submission to NAAC and discussion related to new short term add on course.

Resolution: NAAC Coordinator informed members that IIQA was submitted to NAAC on 30th May 2024 and it was approved by NAAC on 9th June 2024 and discussed the progress done since IIQA approval and status of SSR submission. He showed confidence of submitting SSR in given stipulated period of time *i.e.* on or before 22nd July 2024.

Dr. C.D. Upasani informed every member that one more short-term course on Basic of Pharmaceutical Chemistry will be introduced from this academic year and enrollment for this course will be open for degree as well as PG students. He declared to the committee that Dr. H.V. Shahare will act as coordinator for this value-added course.

Action Taken: Decision related to value added course was being conveyed to Dr. Shahare.

Item No. 7: Updates related to research activities of PG and PhD scholars of our research center.

Resolution: PhD coordinator Dr. Basarkar updated all the members about the research profile of the college and gave overview of the publications made by research scholars. He also provided the details related to total PhD awards in previous academic year and projected thesis submission in this academic year. He also informed the members about the PG thesis submission and status of the viva of PG students.

Action Taken: Members showed satisfaction over the progress of PG & PhD scholars' activities.

Item No. 8: To take an overview of overall discipline of the institute and NIRF application.

Resolution: Dr. Baste gave an overview of the various activities carried out by the different college committees and each activity was diligently planned and professionally executed. Dr. C.D.



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Upasani discussed the plan for submission of data for NIRF ranking as and when these applications are called by the concerned authority. Hon'ble Zumbarlal Bhandari expressed satisfaction on college operations.

Action Taken: Noted and Filed.

Item No. 9: To discuss the theme of organizing annual technical feast- SNJB PharmaCon 2023 and its tentative schedule.


Resolution: Dr. A.S. Mundada initiated the discussion related to SNJB PharmaCon-24 and it was being decided to talk to our mentor, Dr. Saranjeet Singh for deciding the theme. It was being discussed and finalized that this year the conference will be of two days and will be held in the month of December. Dr. Mundada initiated the discussion related to the finance required for conduction of the conference and all members participated in deciding the fees to be taken from presenters for participation in competition.

Action Taken: Members of college committees were informed about this tentative schedule.

Item No. 10: Any other subject with the permission of The Hon'ble Chairperson.

Resolution: No any other subject was taken for discussion.

Dr. A.S. Mundada proposed the vote of thanks and meeting was concluded by congratulating IQAC Coordinator for approval of IIQA and members wished him all the best for SSR Submission.


Dr. A. S. Mundada

Coordinator -IQAC


Dr. C. D. Upasani

Principal & Chairperson

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