



Ref. No.: SSDJ/IQAC/2021-22/05

Date: 24/11/2021

**NOTICE OF THE MEETING**


A meeting of the “Internal Quality Assurance Cell” (IQAC) is scheduled on **Saturday, Saturday, 27<sup>th</sup> November 2021 at 11.00 AM** in the conference hall of the college.

Kindly make it convenient to attend the same.

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**:Agenda:**

1. To read and approve the minutes of last meeting held on 17/07/2021.
2. To review the last phase of the preparation of hosting International Conference SNJB PharmaCon 2021 (Virtual) during 3-6 December 2021.
3. To discuss the subject distribution and work load of staff teaching to First year Degree and PG Course.
4. To discuss the work schedule and subject distribution for newly introduced PG Course in Regulatory Affairs.
5. To discuss and plan the odd semester time table for First year Degree and PG Course A.Y. 2021-22.
6. To discuss and approve the date/s of Induction program of First Year Students of UG & PG.
7. To discuss and plan the even semester time table for SY, TY & Final Year B. Pharm. (A.Y. 2020-21).
8. To review NBA Compliance activity work and NAAC work and get the updates related to NIRF submission.
9. To discuss the tentative schedule for organizing Enthusia-Annual cultural event of the college.
10. Any other subject with the permission of The Hon'ble Chair.

  
**Dr. A. S. Mundada**  
Coordinator IQAC

  
**Dr. C. D. Upasani**

Principal & Chairperson  
**PRINCIPAL**  
SNJB's SHRIMAN SURESHDADA JAIN  
COLLEGE OF PHARMACY, NEMINAGAR  
CHANDWAD (NASHIK)

Agenda circulated to staff members as well as to the nominees of IQAC from stakeholders.



**Shri Neminath Jain Bhramacharyashram's (Jain Gurukul)**  
**SHRIMAN SURESHDADA JAIN COLLEGE OF PHARMACY**  
**JAIN GURUKUL, NEMINAGAR,**  
**AT/P. CHANDWAD, Tal. Chandwad, Dist. Nashik-423 101.**

**::Minutes of the Meeting and Action Taken Report::**

The meeting of SSDJ IQAC was held on **Saturday, 27<sup>th</sup> November 2021 at 11.00 AM** in the conference hall of the college.

Attendance of IQAC members for the meeting.

Sr. No.	Name of the Member	Signature
1	Dr. C.D. Upasani	
2	Mr. Z.H. Bhandari	
3	Dr. G.D. Basarkar	
4	Dr. V.A. Chatpalliwar	
5	Dr. A.B. Upaganlawar	
6	Mrs. C.T. Nemade	
7	Mrs. N.S. Baste	
8	Mr. D. B. Lodha	
9	Dr. N. S. Deshmukh	
10	Dr. G. P. Thakor	
11	Mr. A. B. Jadhav	
12	Mr. G. A. Bhosale	
13	Mr. P. R. Wasulkar	
14	Mr. A. B. Ahire	
15	Dr. A.S. Mundada	

**Item No. 1:** To read and approve the minutes of last meeting held on 17/7/2021.

**Resolution:** Dr. Atish Mundada, the Coordinator of IQAC, welcome all the members present for the first ever offline meeting and read out the minutes of last meeting.





**Item No. 2:** To review the last phase of the preparation of hosting International Conference SNJB PharmaCon 2021 (Virtual) during 3-6 December 2021.

**Resolution:** Principal, Dr. C.D. Upasani, convener of the conference informed the members that this time also college is organizing international conference entitled “**Research, Innovations and Technologies: Challenges And Opportunities in Pharmaceutical Sciences**” in virtual mode and conference will last for four days. Dr. Atish Mundada is coordinator of this conference and Dr. Chatpalliwar and Dr. Patil are looking after the scientific sessions.

Dr. Mundada conveyed confirmation of all resource persons and elaborated their titles of presentations and time schedule while Dr. Chatpalliwar informed that the evaluators for scientific presentation have been finalized and the presentations will be arranged in the noon session on Day 1, 2 &3. Best presenters will be declared on Day 4 in the Valedictory function.

**Action Taken:** Details about SNJB PharmaCon 2021 were circulated to all the staff members and college working committee for planning and execution.

**Item No. 3:** To discuss the subject distribution and work load of staff teaching to First year Degree and PG Course.

**Resolution:** Dr. Chatpalliwar discussed the subject distribution received from respective heads and explained the work load distribution of each staff member teaching to UG as well as PG course.

**Action Taken:** Noted and filed.

**Item No. 4:** To discuss the work schedule and subject distribution for newly introduced PG Course in Regulatory Affairs.

**Resolution:** Hon'ble Zumbarlalji Bhandari congratulated Dr. C.D. Upasani and team for successfully introducing the New PG course from this academic year.

Dr. Upasani announced that Dr. Atishkumar Mundada will work as In-charge of Regulatory affairs department and asked him to prepare tentative subject distribution for RA course.

**Action Taken:** Noted and filed.





**Shri Neminath Jain Bhramacharyashram's (Jain Gurukul)**  
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**JAIN GURUKUL, NEMINAGAR,**  
**AT/P. CHANDWAD, Tal. Chandwad, Dist. Nashik-423 101.**

**Item No. 5:** To discuss and plan the odd semester time table for First year Degree and PG Course A.Y. 2021-22.

**Resolution:** Dr. Chatpalliwar gave detail information of UG & PG timetable for first year and commencement date of the lectures and practical of these classes was finalized as per university circular.

**Action Taken:** UG & PG timetable for first year was circulated for the staff.

**Item No. 6:** To discuss and approve the date/s of Induction program of First Year Students of UG & PG.

**Resolution:** Dr. G. D. Basarkar was being given the responsibility of planning the induction program for first year degree as well as PG students.

It was being decided that the program will be conducted in two sessions. Morning session will be for degree students and afternoon session to be conducted for PG students.

Dr. Nitin Deshmukh advised that Head of all the departments should explain the working of their respective department on the day of induction to the new comers and also explain the important subjects that will be handled by that department during four years of the course. Similarly, all faculties teaching to PG should elaborate their course content and its relevance in the career.

**Action Taken:** Informed to all the staff members and college working committee for planning and execution.

**Item No. 7:** To discuss and plan the even semester time table for SY, TY & Final Year B. Pharm. (A.Y. 2020-21).

**Resolution:** Dr. Chatpalliwar gave detail information about the subject distribution he received from all HODs and based on that timetable for even semester of SY, TY & Final Year B. Pharm. is being finalized and commencement date of the lectures and practical of these classes was finalized.

**Action Taken:** Commencement date of the lectures and practical of these classes was conveyed to concerned staff members.

**Item No. 8:** To review NBA Compliance activity work and NAAC work get the updates related to NIRF submission.





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**AT/P. CHANDWAD, Tal. Chandwad, Dist. Nashik-423 101.**

**Resolution:** Dr. G. D. Basarkar informed the members that NBA compliance data is almost ready for submission to NBA and we may expect the peer team visit till the end of this academic year. Dr. Atish Mundada elaborated about the progress on the front of compilation activities of each criterion.

Dr. C. D. Upasani informed members that data of the college is being submitted for NIRF by Dr. S.B. Patil and we are expecting positive results this time based on the overall curricular and research achievements of the college.

**Action Taken:** Noted and filed.

**Item No. 9:** To discuss the tentative schedule for organizing Enthusia-Annual cultural event of the college.


**Resolution:** Dr. V.A. Chatpalliwar discussed the tentative schedule available as soon as the exams of odd semester is over for organizing the annual cultural event named Enthusia and it was being decided that Cultural and sports in charge to be informed to prepare the schedule and get it approved form Principal and academic in charge.


**Action Taken:** Informed to exam in-charge, sport in-charge and cultural in-charge.

**Item No. 10:** Any other subject with the permission of The Hon'ble Chairperson.

**Resolution:** There was no any other subject for discussion.

Dr. Atishkumar Mundada proposed the vote of thanks.

  
**Dr. A. S. Mundada**  
Coordinator IQAC

  
**Dr. C. D. Upasani**  
Principal & Chairperson  
**PRINCIPAL**  
SNEH SURESHDADA J.  
COLLEGE OF PHARMACY, NEMINAGAR  
CHANDWAD (NASHIK)