



**Shri Neminath Jain Bhramacharyashram's (Jain Gurukul)**  
**SHRIMAN SURESHDADA JAIN COLLEGE OF PHARMACY**  
**JAIN GURUKUL, NEMINAGAR,**  
**AT/P. CHANDWAD, Tal. Chandwad, Dist. Nashik-423 101.**

Ref. No.: SSDJ/IQAC/2019-20/01

Date: 27/5/2020

**NOTICE OF THE MEETING**

Online meeting for constituting the “**Internal Quality Assurance Cell**” (IQAC) is scheduled on **Saturday, 30<sup>th</sup> May 2020 at 11.00 AM** over Zoom Platform.

Kindly Log in on time using following link or credentials:

<https://us04web.zoom.us/j/7713353477?pwd=YIR5VzBNemtNSTFNeDNCZINqUWd5QT09>

**Zoom ID: 771 335 3477**

**Password: ssdj123**

Kindly make it convenient to attend the same.

**:Agenda:**

1. To welcome the invitees and to give an overview of the meeting.
2. To discuss and finalize the aim and objectives of the IQAC.
3. To understand the Constitution and working of this cell and decide about the representatives from management, teachers, society, employer, alumni and students.
4. Any other subject with the permission of the Hon. Chairman.

**Dr. C. D. Upasani**

**Principal & Chairperson**  
**SNJB'S SHRIMAN SURESHDADA JAIN**  
**COLLEGE OF PHARMACY, NEMINAGAR**  
**CHANDWAD (NASHIK)**

Agenda circulated to staff members as well as to the nominees of IQAC from stakeholders.





**SNJBs**  
**SHRIMAN SURESHDADA JAIN COLLEGE OF PHARMACY**  
(Jain Gurukul), Neminagar,  
Chandwad, Dist. Nashik-423 101.  
**NBA Accredited UG Program (2019-2022)**  
**Best Professional College (Rural Area) Awarded by SPPU**

**Internal Quality Assurance Cell (IQAC)**

To promote quality culture as the prime concern of Higher Education Institutions through institutionalizing and internalizing all the quality-enhancing and sustaining initiatives taken with internal and external support.

**Objective**

*The primary aim of the IQAC is*

- To develop a mechanism to promote conscious, consistent and catalytic action plans to improve the academic and administrative performance of the institution.
- To promote institutional quality enhancement and sustenance through the internalization of quality culture and institutionalization of the best practices.
- The IQAC shall consist of the following members:

Sr. No.	Designation	Name of the Member
1	Chairperson	<b>Dr. C. D. Upasani</b> Professor and Principal, SSDJ College of Pharmacy
2	Management representative	<b>Mr. Z. H. Bhandari</b> Joint Secretary, SNJB Prabandh Samitee
3	Teacher Representative	<b>Dr. A. B. Upaganlawar,</b> Vice Principal & HOD, Pharmacology
4		<b>Dr. G. D. Basarkar,</b> Professor & HOD, Pharmaceutics
5		<b>Dr. V. A. Chatpalliwar</b> Professor & HOD, Pharmaceutical Chemistry
6		<b>Mrs. C. T. Nemade,</b> Assistant Professor & HOD, Pharmacognosy



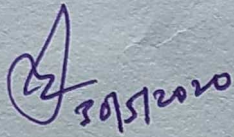
7		<b>Mrs. N. S. Baste,</b> Assistant Professor & Discipline in charge
8	Nominee from Industry	<b>Mr. D. B. Lodha</b> Director, MB Sugars, Malegaon
9	Nominee from Employer	<b>Dr. N. S. Deshmukh</b> Sr. Vice President, F&D, Glenmark Pharmaceuticals, Sinnar
10	Nominee from society	<b>Dr. G. P. Thakor</b> Renowned Homeopath of Chandwad
11	Nominee from stakeholder	<b>Mr. A. B. Jadhav</b> Parent representative
12	Nominee from	<b>Mr. G. A. Bhosale</b>
13	Alumini	<b>Mr. P. R. Wasulkar</b>
14	Nominee from student	<b>Mr. A. B. Ahire</b>
15	IQAC coordinator	<b>Dr. A. S. Mundada</b> Professor and In charge-Regulatory Affairs

### Functions

- a. Development and application of quality benchmarks;
- b. Setting parameters for various academic and administrative activities of the institution;
- c. Facilitating the creation of a learner-centric environment conducive to quality education and faculty development to adopt the required knowledge and technology for participatory teaching and learning process;
- d. Collection and analysis of feedback from all the stakeholders on quality-related institutional processes;
- e. Dissemination of information on various quality parameters to all the stakeholders;
- f. Organization of intra- and inter-institutional workshops and seminars on quality-related themes and promotion of quality circles;
- g. Documentation of various programmes/activities leading to quality improvement;



- h. Acting as a nodal agency of the institution for coordinating quality-related activities, including adoption and dissemination of the best practices;
- i. Development and maintenance of institutional database through MIS for the purpose of maintaining and enhancing institutional quality;
- j. Periodical conduct of Academic and Administrative Audits along with their follow-up activities; and
- k. Preparation and submission of the Annual Quality Assurance Report (AQAR) as per the guidelines and parameters of NAAC.

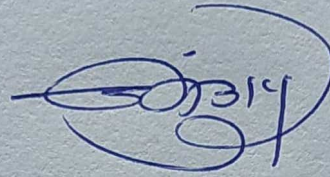


**Dr. C.D. Upasani**

Principal

**PRINCIPAL**

SNJB's SHRIMAN SURESHDADA JAIN  
COLLEGE OF PHARMACY, NEMINAGAR  
CHANDWAD (NASHIK)



**Hon'ble Shri. Z.H. Bhandari**

Joint Secretary- SNJB Prabandh Samittee  
Coordinator-Pharmacy College





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4. Any other subject with the permission of the Hon. Chairman.

**Dr. C. D. Upasani**

**Principal & Chairperson**  
**PRINCIPAL**  
**SNJB'S SHRIMAN SURESHDADA JAIN**  
**COLLEGE OF PHARMACY, NEMINAGAR**  
**CHANDWAD (NASHIK)**

Agenda circulated to staff members as well as to the nominees of IQAC from stakeholders.





**::Minutes of the Meeting and Action Taken Report::**

The first meeting for constitution of **Internal Quality Assurance Cell (IQAC)** was conducted on **Saturday, 30<sup>th</sup> May 2020 at 11.00 AM** over Zoom Platform. The meeting was chaired by Hon'ble Shri Dineshkumarji Lodha and Hon'ble Shri Zumberlalji Bhandari.

All the staff members along with the nominated members were present for the online meeting.

**Attendance of the members:**

Sr. No.	Name of the Member	Signature
1	Dr. C.D. Upasani	
2	Mr. Z.H. Bhandari	
3	Dr. G.D. Basarkar	
4	Dr. V.A. Chatpalliwar	
5	Dr. A.B. Upaganlawar	
6	Mrs. C.T. Nemade	
7	Mrs. N.S. Baste	
8	Mr. D. B. Lodha	
9	Dr. N. S. Deshmukh	
10	Dr. G. P. Thakor	
11	Mr. A. B. Jadhav	
12	Mr. G. A. Bhosale	
13	Mr. P. R. Wasulkar	
14	Mr. A. B. Ahire	
15	Dr. A.S. Mundada	

**Item No. 1:** To welcome the invitees and give an overview of the meeting.

**Resolution:** Principal, Dr. C.D. Upasani, started with welcome by greeting everyone present and explained about the need of IQAC looking at the current educational developments going on in Covid pandemic. He elaborated the composition of the committee as suggested by NAAC and explained the responsibilities of the members of this cell.

**Action taken:** Noted and filed.





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**Item No. 2:** To discuss and finalize the aim and objectives of the IQAC.

**Resolution:** Shri. Zumberlalji Bhandari stated that the purpose of this cell should be to ensure the quality education being imparted to each student getting admitted in our pharmacy college. He expressed his views that each and every faculty must be involved in some or other value-added activities like creating YouTube channel, making e-contents, uploading subject related presentations on various online platforms, for enrichment of the knowledge of the students during this pandemic.

Shri Dineshkumarji Lodha expressed his views about the aim and objectives of cell and discussed at length about its functioning for the betterment of institution and society.

**Action taken:** Noted and filed.

**Item No. 3:** To understand the Constitution and working of this cell and decide about the representatives from management, teachers, society, employer, alumni and students.

**Resolution:** Dr. C.D. Upasani explained the constitutional structure of the committee and nominated Dr. A.S. Mundada as the coordinator of this cell and Mr. Z.H. Bhandari as representative of management, Dr. G.D. Basarkar, Dr. V.A. Chatpalliwar, Dr. Aman Upaganlawar, Mrs. C.T. Nemade and Mrs. N.S. Baste as teachers representative, Mr. D.B. Lodha as representative from Industry, Dr. Nitin S. Deshmukh as representative from employer, Dr. Gaurav P. Thakor representative from society, Mr. Atul B. Jadhav representative from parent, Mr. Prashant R. Wasulkar and Mr. Ganesh A. Bhosale representatives from alumni of UG & PG respectively and Mr. Adarsh B. Ahire representative from students.

Shri Zumberlalji Bhandari endorsed the nominations made by the chairperson of this cell and wished best luck to members for smooth working of this cell.

**Action taken:** Noted and filed.

**Item No. 4:** Any other subject with the permission of the Hon'ble Chairperson.

**Resolution:** Dr. A.S. Mundada thanked Principal for nominating him as a coordinator of this cell and assured the management and other members of the college that every member involved in this cell will put meticulous efforts in order to achieve the desired objective of imparting quality education to the students of the college. He opined that the meeting of this committee should be called at least twice in a year (At the initiation of odd and even semester






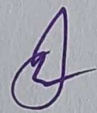
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of each academic year) and as and when necessary.

**Action taken:** Noted and filed.

Dr. A.S. Mundada proposed the vote of thanks and the meeting was concluded with conveying the best wishes from Hon'ble Chairman, SNJB Trust Board and Members and Hon'ble Chairman, Prabandh Samitee, SNJB Chandwad to the members of this cell.

  
**Dr. A. S. Mundada**  
Coordinator IQAC

  
**Dr. C. D. Upasani**  
Principal & Chairperson

**PRINCIPAL**  
SNJB's SHRIMAN SURESHDADA JAIN  
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