



Ref. No.: SSDJ/IQAC/2021-22/04

Date: 12/07/2021

NOTICE OF THE MEETING

Online meeting of the “Internal Quality Assurance Cell” (IQAC) is scheduled on **Saturday, 17th July 2021 at 11.00 AM** over Zoom Platform.

Kindly Log in on time using following link or credentials:

<https://us04web.zoom.us/j/7713353477?pwd=aVRCNVorRU9MVyтуemJZL0YxZXFRdz09>


Zoom ID: 771 335 3477

Password: SSDJCOPH09

Kindly make it convenient to attend the same.

:Agenda:

1. To read and approve the minutes of last meeting held on 28/11/2020.
2. To review the feedback obtained from various stakeholders for the AY 2020-21 and to prepare the Action taken report based on the analysis of the submitted feedbacks.
3. To discuss the plan for organizing various co-curricular activities and preparation of academic calendar for 2021-22.
4. To discuss and plan the subjects to be assigned and work load distribution of each staff member for odd semester and finalize time table for SY, TY & Final Year B. Pharm.
5. To review the admission schedule for First year Diploma, Degree and PG Course for A.Y. 2021-22.
6. Discussion related to introduction of Add-On courses and Review of research activities of PG and PhD scholars of our research center.
7. To discuss about the submission of information for NIRF.
8. To review the NBA and NAAC Activities.
9. To take an overview of overall discipline of the institute.
10. To review the preparedness amongst staff members for organizing annual technical feast-SNJB PharmaCon 2021.
11. Any other subject with the permission of The Hon'ble Chair.


Dr. A. S. Mundada
Coordinator IQAC


Dr. C. D. Upasani

Principal & Chairperson

PRINCIPAL
SNJB'S SHRIMAN SURESHDADA JAIN
COLLEGE OF PHARMACY, NEMINAGAR
CHANDWAD (NASHIK)

Agenda circulated to staff members as well as to the nominees of IQAC from stakeholder.



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AT/P. CHANDWAD, Tal. Chandwad, Dist. Nashik-423 101.

::Minutes of the Meeting and Action Taken Report::

The online meeting of SSDJ IQAC was conducted on **Saturday, 17th July 2021 at 11.00 AM** over Zoom Platform.

All the IQAC members were present for the meeting.

Attendance of the members:

Sr. No.	Name of the Member	Signature
1	Dr. C.D. Upasani	
2	Mr. Z.H. Bhandari	
3	Dr. G.D. Basarkar	
4	Dr. V.A. Chatpalliwar	
5	Dr. A.B. Upaganlawar	
6	Mrs. C.T. Nemade	
7	Mrs. N.S. Baste	
8	Mr. D. B. Lodha	
9	Dr. N. S. Deshmukh	
10	Dr. G. P. Thakor	
11	Mr. A. B. Jadhav	
12	Mr. G. A. Bhosale	
13	Mr. P. R. Wasulkar	
14	Mr. A. B. Ahire	
15	Dr. A.S. Mundada	

Item No. 1: To read and approve the minutes of last meeting held on 28/11/2020.

Resolution: Dr. Atish Mundada, the Coordinator of IQAC, welcome all the members present for the online meeting and then read out the minutes of last meeting.



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Item No. 2: To review the feedback obtained from various stakeholders for the AY 2020-21 and to prepare the Action taken report based on the analysis of the submitted feedbacks.

Resolution: Mrs. Nayana Baste took up the subject of analysis of the feedback which were being collected for A.Y. 2020-21 from various stakeholders and it was being informed to the members that the action is being taken based on the analysis of the feedback in order to achieve overall improvement of the institute.

Action Taken: Letter of appreciations and intimation letters were issued to faculty members based on their feedback from different stakeholders.

Item No. 3: To discuss the plan for organizing various cocurricular activities and preparation of academic calendar for 2021-22 academic session.

Resolution: Dr. C.D. Upasani instructed Dr. Chatpalliwar to prepare in detail academic calendar for A.Y. 2021-22. Dr. Aman Upaganlawar discussed the co-curricular activities that needs to be planned according to state government as well as University circular and accordingly instructions were being given to cultural in-charge and sports in-charge.

Action Taken: Cultural in-charge and Sports in-charge were being informed for smooth conduction of all these activities.

Item No. 4: To discuss and plan the subjects to be assigned and work load distribution of each staff member for odd semester and finalize time table for SY, TY & Final Year B. Pharm.

Resolution: Dr. Chatpalliwar narrated the process of distribution of workload and recommendations he received from each HOD for allocating subjects to every staff member. He then gave detail information of UG timetable and commencement date of the lectures and practical of these classes was discussed and finalized based on university circular.

Action Taken: Information about commencement of odd semester was given to the staff members.

Item No. 5: To review the admission schedule for First year Diploma, Degree and PG Course for A.Y. 2021-22.

Resolution: Dr. G.D. Basarkar-Admission committee in-charge gave detail information about the schedule for admission process for A.Y. 2021-22. He congratulated Principal for getting new PG course in Regulatory Affairs sanctioned with intake of 12 as well as Diploma course with intake of 60. He also discussed about the committee members who will be involved in making this year's



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admission process hassle free.

Action Taken: Informed to all the stakeholders about new PG and Diploma.

Item No. 6: Discussion related to introduction of Add-On courses and Review of research activities of PG and PhD scholars of our research center.

Resolution: Four Add-on courses were being finalized for four years of UG and Dr. A.S. Mundada, Dr. S.S. Jadhav, Dr. V.A. Chatpalliwar and Dr. G.D. Basarkar were being given the charge of conducting and completing these 30hrs courses for respective classes.

Dr. G. D. Basarkar, PhD coordinator gave an overview of the research activities carried out by various PhD scholars and number of papers published in 20-21 by them as well as by PG students. He also provided the details related to total PhD awards in previous academic year and projected thesis submission in this academic year. He informed all the members that almost all PG students have submitted their thesis in time and their thesis examination will take place in due course of time.

Action Taken: Noted and filed.

Item No. 7: To discuss about the submission of information for NIRF.

Resolution: Dr. C.D. Upasani informed the members that Dr. S.B. Patil will be submitting detail information about institute as required by NIRF ranking agency in prescribed format in stipulated time and we have hope of getting our institute included in this year's list.

Action Taken: Noted and Filed.

Item No. 8: To review the NBA and NAAC Activities.

Resolution: Dr. G.D. Basarkar opened up the discussion related to the preparation done by each criteria head towards the second cycle of NBA and Dr. Atish Mundada discussed the preparation underway for NAAC accreditation. He informed committee members that each criteria head is providing updates time to time to him and Principal about the progress made in each criterion.

Action Taken: Informed to each criterion head to provide the updates of respective criterion.

Item No. 9: To take an overview of overall discipline of the institute.

Resolution: Dr. C.D. Upasani provided the overview of activities conducted by various committees in last academic year and conveyed his greetings to all committee in-charge for conducting all



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activities in disciplined manner. There was no complaint registered by any of the stakeholders during that period and it was really satisfying thing for the institute.

Action Taken: Noted and filed.

Item No. 10: To review the preparedness amongst staff members for organizing annual technical feast- SNJB PharmaCon 2021.

Resolution: Mrs. C.T. Nemade opened up the discussion related to annual technical event of the college SNJB PharmaCon of this year and it was unanimously decided to organize international level virtual conference as it was organized last year. Dr. Atishkumar Mundada was being declared the coordinator of this edition of SNJB PharmaCon and he was being asked to decide the theme of the conference by discussion with staff members.

Action Taken: Details about SNJB PharmaCon 2021 has been circulated to all the staff members and college working committee for planning and execution.

Item No. 11: Any other subject with the permission of The Hon'ble Chairperson.

Resolution: No any other subject for discussion.

Dr. Atish Mundada proposed the vote of thanks.

Dr. A. S. Mundada
Coordinator -IQAC

Dr. C. D. Upasani
Principal & Chairperson

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