

6.5.1 (QIM) Institution has streamlined internal quality assurance mechanism

IQAC has been established by the Institute. Learning and teaching process is monitored by internal quality assurance cell, Each department needs to submit departmental academic calendar academic committee then to IQAC, then throughout year IQAC keeps monitoring through academic committee all activities.

IQAC monitor work done by academic coordinator. Academic coordinator monitors Academic activities, Feedback from students to achieve maximum academic performance of the students.

Institute has following quality policy with its objectives:

Our Quality Policy empowers student and faculty for their continuous improvement in diverse field of education

QUALITY OBJECTIVES

- To initiate continuous improvement by fostering academic knowledge and competency in student and faculty.
- imparting quality education ,training and skills about homoeopathic system of medicine
- To create an atmosphere of research attitude among faculty and students for enrichment of an individual and society.
- Providing assurance of health to the suffering through harmless homoeopathic medicines
- To mentor budding homoeopathic doctors in creating excellence in homoeopathic practice
- To deploy holistic culture with spiritual and moral values to develop humanistic and professionalism quality towards growth of healthy nation .

Management has provided the favorable atmosphere to the Principal of the Institute to cater to the quality needs for excellence. Almost all the decisions related to the quality and

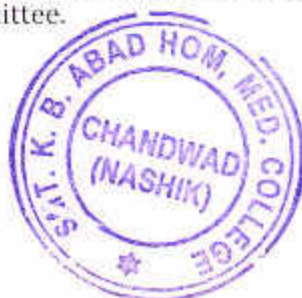
academics are approved. Few of them are highlighted below


- Department heads prepare academic calendar of their respective department and submit it to IQAC.
- Start conducting remedial classes for backlog and failed students for result improvement and submit timetable to IQAC.
- Mentor scheme was previously called as local guardian scheme introduced

Mentor scheme policies framed more effective by preparing Mentor-Mentee Manual.

Student's feedbacks are taken into consideration on priority basis. If any issues are found, disciplinary action is taken by IQAC. IQAC uses suggestion box also to rectify valid issues.

Alumni feedback taken by respective department, also Alumni visited Institute frequently to deliver expert talks or conduction of workshops. Student representatives are involved in library committee and canteen committee.




PRINCIPAL
SNJB's Smt. K. B. Abad Homoeopathic
Medical College & Shri R. P. Chordiya
Hospital, & Bhamashah Shri V. D. Mehata Dev-Vijay
P. G. Institute of Homoeopathy & Research
Centre, Chandwad, Dist. Nashik

A frequent meeting with staff is the primary sources of the communication to the different constituents of the Institute.

Institution has integrated frame work for quality assurance in academic activities as well as administrative activities.

The administration at various levels (Vishwastha Samittee, Prabhandh Samittee, Administrative officer, principal, HoDs of various Department, Co-ordinators) ensures the quality in planning, implementation and monitoring without conciliating the quality factor in the academic practices.

Teaching as well as Non-Teaching staff is sponsored to get trained in orientation and refresher programs, summer/winter programs conducted by other reputed institutions/university Institutes. Teaching staff encouraged to participate in conferences Teaching staff write their own paper in various journal

Principal, Academic coordinator and Head of the Department are monitoring, analyzing and reviewing the practices and processes run at the Institute frequently. The outcomes of the analyses and review are critically studied to come up with the concrete inferences for further

Strategy to be undertaken. Few processes are as follows

- Monthly syllabus completion report
- Monthly student attendance
- Monthly Test Exam Marks.
- identify poor learners.

The institution follows guidelines given by AUYSH ,CCH MUHS , All the academic activities and processes are as per the instructions given by above authorities from time to time

- The infrastructure & staff is as per the norms laid down by AUYSH ,CCH ,MUHS
- Curriculum and its implementation, evaluation is as per the University guidelines.
- The admission to the program is governed with directives given by DMER, Maharashtra state

The College has an IQAC as well as academic committee which reviews teaching-learning method and process




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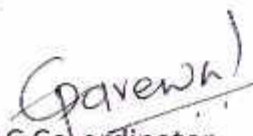
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Bhamasha Shri V. D. Mehata, Dev-Vijay P. G. Institute of Homoeopathy & Research Centre,
Neminagar, Chandwad, Dist - Nashik 423101 (M.S.)

IQAC MEETING

Agenda of IQAC meeting No. 1/2017 on 31/08/2017

A meeting of internal quality assurance cell of SNJB's Smt K. B. Abad Homoeopathic Medical College, Chandwad is scheduled on 31/08/2017 at 2.00pm in conference hall. It is requested to all respected members kindly attend the same.

- 1) Introduction & establishment of IQAC
- 2) Application for library membership
- 3) Discussion regarding staff welfare fund policy.
- 4) Question bank preparation for I BHMS
- 5) Staff approval process
- 6) Discussion about ERP software
- 7) NAAC /ISO preparation
- 8) Annual social gathering dates
- 9) Feedback system
- 10) Different committee work
- 11) Any other with permission of undersigned


NAAC Co-ordinator




PRINCIPAL

SNJB's Smt. K. B. Abad Homoeopathic
Medical College & Shri R. P. Chordiya
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Neminagar, Chandwad, Dist - Nashik 423101 (M.S.)

NOTICE

No. 756.

Date:- 29/08/2017

Agenda of IQAC meeting No. 1/2017 on 31/08/2017

A meeting of internal quality assurance cell of SNJB's Smt K. B. Abad Homoeopathic Medical College, Chandwad is scheduled on 31/08/2017 at 2.00pm in conference hall. It is requested to all respected members kindly attend the same.


PRINCIPAL

SNJB's Smt. K. B. Abad Homoeopathic
Medical College & Shri R. P. Chordiya
Hospital, & Bhamasha Shri V. D. Mehata Dev-Vijay
P. G. Institute of Homoeopathy & Research
Centre, Chandwad, Dist. Nashik

IQAC

Sr. No.	Name	Designation	Sign
01	Dr. A. O. Dahad	Chairperson	
02	Dr. Sunilkumarji C. Bagrecha	Management member	
03	Shri Sumatilalji K. Surana	Management member	
04	Shri Nandkishorji Bramhecha	Nominee from industrialist /stake holder/employee	
05	Dr. M. H. Parewal	Co-ordinator of IQAC	
06	Dr. S. S. Thorat	Members (senior administrative officers)	
07	Dr. A. N. Binayake		
08	Shri M. G. Kothari		
09	Dr. Mrs. S. N. Doshi	Teachers representative	
10	Dr. S. R. Jangada		
11	Dr. Mrs. S. S. Thorat		
12	Dr. Sujit Gunjal	Nominee from local society, students and alumni	
13	Dr. Yogesh Panje		





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Bhamasha Shri V. D. Mehata, Dev-Vijay P. G. Institute of Homoeopathy & Research Centre,
Neminagar, Chandwad, Dist - Nashik 423101 (M.S.)

Following points discussed & decided line of action during the meeting.

Sr.no	Point to be discussed	Particular	Action taken
1	Introduction of IQAC	Establishment of IQAC	Establishment of IQAC & Dr. M. H. Parewal will coordinate the IQAC activity
2	Application for library membership	Discussion done on various online subscription for library	Mr. V. T. Bagul is to be informed regarding online subscription like shodhganga, shodha Sindhu, E Journals
3	Discussion regarding staff welfare fund policy.	Staff welfare fund	Dr. Mrs. J. R. Suryawanshi Co-ordinators of SWC is informed to look in this matter.
4	Question bank preparation for I BHMS	Discussion done on question bank preparation	All HOD's and their faculty member are instructed to prepare question bank with their respective subject considering MUHS syllabus & Examination pattern.
5	Staff approval process	Staff university approval process	Mr. M. G. Kothari, (O. S. establishment) is instructed to look in this matter
6	Discussion about ERP software	ERP Software	Responsibility shoulder to Dr. Mrs. A. S. Pareek & Mr. M. G. Kothari
7	NAAC /ISO preparation	Accreditation process	ISO responsibility handled by Dr. K. Raghuramchandra which now shoulder to Dr. M. H. Parewal
8	Annual social gathering dates	Social Gathering	Tentative date decided for annual social gathering in month of January 2018.
9	Feedback system	Quarterly feedback system	Feedback format, time of feedback & Analysis of feedback responsibility is given to feedback committee coordinator Dr. V. V. Ghodake
10	Different committee work	Committee working system	Different guidelines decided to various committee & given responsibility through Principal
11	Any other with permission of undersigned	College quarterly bulletin	College bulletin committee is formed & Dr. Mrs. S. N. Doshi is assigned as editor for "Mission" quarterly bulletin.



PRINCIPAL

S.N.J.B's Smt. K. B. Abad Homoeopathic Medical College & Shri R. P. Chordiya Hospital, & Bhamasha Shri V. D. Mehata Dev-Vijay P. G. Institute of Homoeopathy & Research Chandwad Dist Nashik

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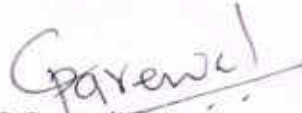
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Neminagar, Chandwad, Dist - Nashik 423101 (M.S.)

IQAC MEETING


Agenda of IQAC meeting No. 6/2018 on 04/08/2018

A meeting of internal quality assurance cell of SNJB's Smt K. B. Abad Homoeopathic Medical College, Chandwad is scheduled on 04/08/2018 at 2.00pm in conference hall. It is requested to all respected members kindly attend the same.

- 1) Regarding Certification course / add on course.
- 2) Regarding general discipline in college.


NAAC Co-ordinator




PRINCIPAL

SNJB's Smt. K. B. Abad Homoeopathic
Medical College & Shri R. P. Chordiya
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No 993

Date:- 01/08/2018

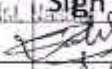


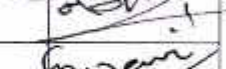
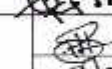






















Agenda of IQAC meeting No. 6/2018 on 04/08/2018

A meeting of internal quality assurance cell of SNJB's Smt K. B. Abad Homoeopathic Medical College, Chandwad is scheduled on 04/08/2018 at 2.00pm in A. V. Hall. It is requested to all respected members & all the non teaching staff kindly attend the same.


PRINCIPAL

SNJB's Smt. K. B. Abad Homoeopathic
Medical College & Shri R. P. Chordiya
Hospital, Neminagar, Dev-Vijay P. G. Institute of Homoeopathy & Research
Centre, Chandwad, Dist. Nashik

IQAC

Sr. No.	Name	Designation	Sign
01	Dr. A. O. Dahad	Chairperson	
02	Dr. Sunilkumarji C. Bagrecha	Management member	
03	Shri Sumatilalji K. Surana	Management member	
04	Shri Nandkishorji Bramhecha	Nominee from industrialist /stake holder/employee	
05	Dr. M. H. Parewal	Co-ordinator of IQAC	
06	Dr. S. S. Thorat	Members (senior administrative officers)	
07	Dr. A. N. Binayake		
08	Shri M. G. Kothari		
09	Dr. Mrs. S. N. Doshi	Teachers representative	
10	Dr. S. R. Jangada		
11	Dr. Mrs. S. S. Thorat		
12	Dr. Sujit Gunjal	Nominee from local society, students and alumni	
13	Dr. Yogesh Panje		
14	Dr. Mrs. J. R. Surayawanshi	Department of OBGY	
15	Dr. V. V. Ghodake	Department of Anatomy	
16	Dr. Mrs. A. N. Kulkarni	Department of Organon	
17	Dr. C. B. Khot	Department of Com. Medicine	
18	Dr. Mrs. S. R. Kale	Department of OBGY	
19	Dr. Mrs. A. S. Pareek	Department of Repertory	
20	Dr. S.I. Chordiya	Department of Repertory	
21	Dr. Mrs. S. S. Thorat	Department of F.M.T.	
22	Dr. S. P. Tripathi	Department of Organon	
23	Dr. S. N. Pareek	Department of HMM	
24	Dr. A. N. Barahmane	Department of Anatomy	
25	Dr. N. V. Dhawankar	Department of Medicine	
26	Dr. A. P. Jagzap	Department of Com. Medicine	
27	Dr. Ms. P. J. Pagar	Department of Medicine	




PRINCIPAL

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Bhamasha Shri V. D. Mehata, Dev-Vijay P. G. Institute of Homoeopathy & Research Centre,
Neminagar, Chandwad, Dist - Nashik 423101 (M.S.)

Following points discussed & decided line of action during the meeting.

Sr.no	Point to be discussed	Particular	Action taken
1	Regarding Certification course / add on course.	Discussion done on certification course (in house) on ECG, X-ray & other investigatory methods.	Responsibility given to Dr. Mrs. S. S. Thorat to contact and execute certification course.
2	Regarding general discipline in college.	Discussion done on general discipline on staff & students.	Responsibility handed over to discipline committee head to look after this matter.



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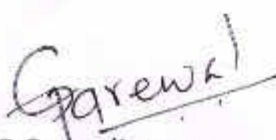
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IQAC MEETING

Agenda of IQAC meeting No. 2/2017 on 12/10/2017

A meeting of internal quality assurance cell of SNJB's Smt K. B. Abad Homoeopathic Medical College, Chandwad is scheduled on 12/10/2017 at 2.00pm in conference hall. It is requested to all respected members kindly attend the same.

- 1) Planning of Next semester.
- 2) Overall discipline.
- 3) Dipawali vacation.
- 4) Monthly clinical record.
- 5) Clinic & practical Exam at IPD & OPD
- 6) Regarding leave.


NAAC Co-ordinator




PRINCIPAL

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Neminagar, Chandwad, Dist - Nashik 423101 (M.S.)

Date:- 10/10/2017

No. 785

Agenda of IQAC meeting No. 2/2017 on 12/10/2017

A meeting of internal quality assurance cell of SNJB's Smt K. B. Abad Homoeopathic Medical College, Chandwad is scheduled on 12/10/2017 at 2.00pm in conference hall. It is requested to all respected members kindly attend the same.

IQAC

Sr. No.	Name	Designation	Sign
01	Dr. A. O. Dahad	Chairperson	
02	Dr. Sunilkumarji C. Bagrecha	Management member	
03	Shri Sumatilalji K. Surana	Management member	
04	Shri Nandkishorji Bramhecha	Nominee from industrialist /stake holder/employee	
05	Dr. M. H. Parewal	Co-ordinator of IQAC	
06	Dr. S. S. Thorat	Members (senior administrative officers)	
07	Dr. A. N. Binayake		
08	Shri M. G. Kothari		
09	Dr. Mrs. S. N. Doshi	Teachers representative	
10	Dr. S. R. Jangada		
11	Dr. Mrs. S. S. Thorat		
12	Dr. Sujit Gunjal	Nominee from local society, students and alumni	
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25	Dr. N. V. Dhawankar	Department of Medicine	
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27	Dr. Ms. P. J. Pagar	Department of Medicine	



PRINCIPAL
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Smt K. B. Abad Homoeopathic Medical College, Shri R. P. Chordiya Hospital & Bhamasha Shri V. D. Mehata, Dev-Vijay P. G. Institute of Homoeopathy & Research Centre, Neminagar, Chandwad, Dist - Nashik 423101 (M.S.)

Following points discussed & decided line of action during the meeting.

Sr.no	Point to be discussed	Particular	Action taken
1	Planning of Next semester.	Planning semester / term	Guidance given by principal regarding term planning & display of ATP on departmental notice board.
2	Overall discipline.	Discussion done on overall Discipline	Regarding time, leaves, late mark, invigilation class control all these issue noticed by principal & instructed to follow all the rules.
3	Dipawali vacation.	Dipawali Vacation	Dipawali Vacation given as per MUHS notification from 16-10-17 to 03/11/2017
4	Monthly clinical record.	Discussion regarding clinical record	Staff who is appointed for rural visit & regular OPD are not submitting record of patient in time so they are instructed to give report in time.
5	Clinic & practical Exam at IPD & OPD	Discussion done regarding exam	It is decided to take internal as well as university exam as per MUHS norms & clinic & practicals of higher classes strictly conducted in respective IPD & OPD section.
6	Any other with permission of undersigned	Awareness in students regarding various competiton	SWC committee is instructed to motivate students for participation in various academic events in college & state level.



[Signature]

PRINCIPAL

SNJB's Smt. K. B. Abad Homoeopathic Medical College & Shri R. P. Chordiya Hospital, & Bhamasha Shri V. D. Mehata Dev-Vijay P. G. Institute of Homoeopathy & Research Centre, Chandwad, Dist. Nashik

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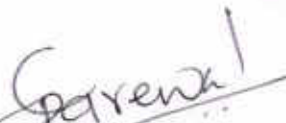
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Neminagar, Chandwad, Dist - Nashik 423101 (M.S.)

IQAC MEETING

Agenda of IQAC meeting No. 3/2017 on 13/10/2017

A meeting of internal quality assurance cell of SNJB's Smt K. B. Abad Homoeopathic Medical College, Chandwad is scheduled on 13/10/2017 at 1.00pm in conference hall. It is requested to all respected members kindly attend the same.

- 1) About uniform
- 2) Regarding leave
- 3) Cleanliness


NAAC Co-ordinator




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Neminagar, Chandwad, Dist - Nashik 423101 (M.S.)

Date:- 12/10/2017

No. 785(1)

Agenda of IQAC meeting No. 3/2017 on 13/10/2017

A meeting of internal quality assurance cell of SNJB's Smt K. B. Abad Homoeopathic Medical College, Chandwad is scheduled on 13/10/2017 at 1.00pm in conference hall. It is requested to all respected members & all the non teaching staff kindly attend the same.

IQAC

Sr. No.	Name	Designation	Sign
01	Dr. A. O. Dahad	Chairperson	
02	Dr. Sunilkumarji C. Bagrecha	Management member	
03	Shri Sumatilalji K. Surana	Management member	
04	Shri Nandkishorji Bramhecha	Nominee from industrialist /stake holder/employee	
05	Dr. M. H. Parewal	Co-ordinator of IQAC	
06	Dr. S. S. Thorat	Members (senior administrative officers)	
07	Dr. A. N. Binayake		
08	Shri M. G. Kothari		
09	Dr. Mrs. S. N. Doshi	Teachers representative	
10	Dr. S. R. Jangada		
11	Dr. Mrs. S. S. Thorat		
12	Dr. Sujit Gunjal	Nominee from local society, students and alumni	
13	Dr. Yogesh Panje		

Sr. No.	Name of staff	Sign	Sr. No.	Name of staff	Sign
01	Shri P.H. Jain		02	Shri M. G. Kothari	
03	Shri M. R. Joshi		04	Shri. V. T. Bagul	
05	Shri. K.R. More		06	Shri. K.K. Patil	
07	Shri. M.R. Jadhav		08	Shri. K. M. Pagar	
09	Shri. R.A. Sonawane		10	Mrs. N. K. Rothe	
11	Shri R. N. Sugandhi		12	Shri. N.A. Khaire	
13	Shri. S.T. Hiran		14	Shri. P.A. Dhamane	
15	Mrs. J.P. Sahasrabuddhe		16	Shri S. P. Gholap	
17	Shri R. D. Ahire		18	Shri P.B. Mutha	
19	Shri R. G. Suryawanshi		20	Shri U. G. Shinde	
21	Shri. R.D. Ghumare		22	Mrs. S. D. Jadhav	
23	Shri P. V. Patil		24	Shri. J. D. Sonawane	
25	Mrs. R.U. Shinde		26	Shri P. B. Sonar	
27	Shri. S.S. Gadhe		28	Smt. R. D. Sonawane	
29	Shri. R.R. Wagh		30	Shri V.J. Gholap	
31	Shri Gokul Gangurde		32	Shri. S.D. Deore	
33	Shri Manish Fullbati		34	Shri Navnath Sonawane	
35	Shri Yuvraj Deokar		36	Mrs. S. P. Sonar	
37	Shri D. N. Pagar		38	Shri S. A. Gangurde	
39	Smt Mangala Sonawane		40	Shri P. B. Bagul	
41	Ms. M. K. Gangurde		42	Mrs. S. K. Shinde	
43	Mr. Solase				

PRINCIPAL

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Neminagar, Chandwad, Dist - Nashik 423101 (M.S.)

Following points discussed & decided line of action during the meeting.

Sr.no	Point to be discussed	Particular	Action taken
1	About uniform	Regarding Uniform	All the non teaching staff instructed to wear uniform regularly. Monitoring responsibility given to O.S.
2	Regarding leave	Discussion done on maintaining leave record.	Mr. M. R. Joshi was assigned the responsibility to maintain leave record. And all non teaching staff instructed to follow the rules of leaves.
3	Cleanliness	Discussion done on cleanliness college premises	Mr. P. B. Mutha handed to take follow up & cleanliness, housekeeping record daily.



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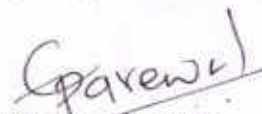
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IQAC MEETING

Agenda of IQAC meeting No. 4/2018 on 05/05/2018

A meeting of internal quality assurance cell of SNJB's Smt K. B. Abad Homoeopathic Medical College, Chandwad is scheduled on 05/05/2018 at 2.00pm in conference hall. It is requested to all respected members kindly attend the same.

- 1) Regarding inspection
- 2) Summer vacation
- 3) Application for library membership
- 4) Discussion regarding staff welfare fund policy.
- 5) Any other with permission of undersigned


NAAC Co-ordinator




PRINCIPAL

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Hospital & Bhamasha Shri V. D. Mehata Dev-Vijay
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Neminagar, Chandwad, Dist - Nashik 423101 (M.S.)

No 944

Date:- 03/05/20 18

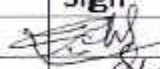


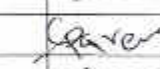

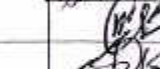
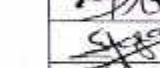
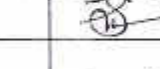


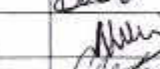
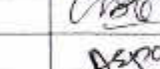
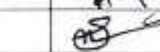






Agenda of IQAC meeting No. 4/2018 on 05/05/2018

A meeting of internal quality assurance cell of SNJB's Smt K. B. Abad Homoeopathic Medical College, Chandwad is scheduled on 05/05/2018 at 2.00pm in conference hall. It is requested to all respected members & all the non teaching staff kindly attend the same.


PRINCIPAL

SNJB's Smt. K. B. Abad Homoeopathic
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IQAC

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15	Dr. V. V. Ghodake	Department of Anatomy	
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17	Dr. C. B. Khot	Department of Com. Medicine	
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Following points discussed & decided line of action during the meeting.

Sr.no	Point to be discussed	Particular	Action taken
1	Regarding inspection	Regarding CCH Inspection	All the HOD's & their faculty members are instructed to prepare their department for inspection as per CCH norms.
2	Summer vacation	Discussion done on syllabus completion in the relation to give summer vacation.	Academic Committee head ask to take review of syllabus completion & so as to decide dates of summer vacation
3	Application for library membership	Discussion done regarding library membership	It can be useful to all the staff & students to know inventions & improve their knowledge so Mr. V. T. Bagul ask to prepare proposal for library membership.
4	Discussion regarding staff welfare fund policy.	Staff welfare policy	As already we have our patsanstha for staff, all the members requested to suggest different policies.
5	Any other with permission of undersigned	Discussion done regarding MUHS examination	Dr. M. H. Parewal appointed as centre Incharge & information send to MUHS & responsibility given to him to conduct MUHS exam smoothly.

[Signature]



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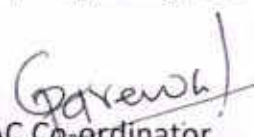
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IQAC MEETING

Agenda of IQAC meeting No. 5/2018 on 12/07/2018

A meeting of internal quality assurance cell of SNJB's Smt K. B. Abad Homoeopathic Medical College, Chandwad is scheduled on 12/07/2018 at 2.00pm in conference hall. It is requested to all respected members kindly attend the same.

- 1) Regarding Practical Examination
- 2) Clinical Classess
- 3) Advance teaching programme
- 4) Regarding Vacation
- 5) Regarding IV BHMS
- 6) Regarding retirement programme of Dr. Mrs. N. A. Binayake


NAAC Co-ordinator




PRINCIPAL

SNJB's Smt. K. B. Abad Homoeopathic
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Neminagar, Chandwad, Dist - Nashik 423101 (M.S.)

Date:- 10/07/2018

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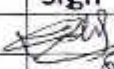
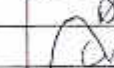

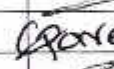
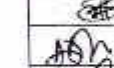


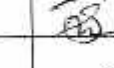
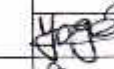

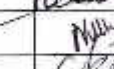

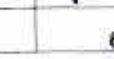






Agenda of IQAC meeting No. 5/2018 on 12/07/2018

A meeting of internal quality assurance cell of SNJB's Smt K. B. Abad Homoeopathic Medical College, Chandwad is scheduled on 12/07/2018 at 2.00pm in conference hall. It is requested to all respected members & all the non teaching staff kindly attend the same.


PRINCIPAL

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Following points discussed & decided line of action during the meeting.

Sr.no	Point to be discussed	Particular	Action taken
1	Regarding Practical Examination	Discussion done for smooth conduction of MUHS practical examination.	All HOD's are instructed conduct practical examination as per norms of MUHS & handed responsibility to contact external examiners & their arrangement.
2	Clinical Classes	Discussion done regarding seating arrangement during clinical classes	Responsibility given to Mr. K. K. Patil regarding seating arrangement of students during clinical classes. All the HOD will inform this to Mr. K. K. Patil.
3	Advance teaching programme	Discussion done regarding advance teaching programme	It is discussed & confirmed that ATP is prepared from 15th July to 15th May
4	Regarding Vacation	Discussion done regarding vacation	It is discussed with all HOD's vacation as per norms of MUHS
5	Regarding IV BHMS	Regarding 2015 batch	It is discussed & decided to conduct IV BHMS (2015 batch) in two schedule.
6	Regarding retirement programme of Dr. Mrs. N. A. Binayake	Discussion done on Send off programme of Dr. Mrs. N. A. Binayake	Send off programme of Dr. Mrs. N. A. Binayake is plan to take in month of August 2018 & regarding same will be informed by principal

[Signature]



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