

5.1.5 Student Grievance Redressal Mechanism

- a. Complaint Box is made available to all students.
- b. Every month on second Friday, complaint box is opened by SWC in the presence of Principal.
- c. The students are encouraged to present their views regarding complaints and their names are kept confidential for maintaining their freedom and rights.
- d. Remedial Measures and Action taken as per the complaints' Requirements



Dr. J. G. Wankhade.
SWC Coordinator



Sr no	Date	Nature of Complaint	Details of the complaint	Dept	Action taken & sign of Concern	Principal's remarks & date	Signature
1.	2-11-22	IV BMS - for int in community medicine dept.	Students requested for an e.m.		Informal to Cues dept - could have keeping for immediate action.	Informal to Concern	<i>[Signature]</i> 2/11/22
2.	2/11/22	Ist BMS.	Suggestion for use of audio system during lectures. Teachers during lectures.	Ist BMS staff.	Put the notice to all the 1st yr staff to use audio system for their lectures. Already we have installed audio system.	Notice given to 1st staff	<i>[Signature]</i> 2/11/22
3.	6/8/22	Ist BMS	regarding electronic module TLE students regarding to fix it in the classroom.		This is false complaint. Verified from all at random a particular concern (including person is taking attendance TLE & Attendant) they are instructed to take it at random.		<i>[Signature]</i> 6/8/22
4.	8/9/22	—	No suggestion letter found in the suggestion box on 8/10/22		3/9/22 at 11:30 am		<i>[Signature]</i> 6/8/22
5.	8/10/22	—	No suggestion letter found in the suggestion box on 8/10/22				<i>[Signature]</i> 8/10/22
6.	22/11/22	IV BMS	not issuing the books in library		Instructions are given to Mr. Bernal sir, Mr. Himanshu sir.		<i>[Signature]</i> 22/11/22

7 14/12/2022

No suggestion letter found in suggestion box.

Spencer
21/12/23

8. 21/1/2023

No suggestion letter found in suggestion box.

Spencer
21/1/2023

9. 2/2/2023

No suggestion letter found in suggestion box.

Spencer
2/2/23

10. 10/3/2023

Appreciation about the gathering organised

Appreciation displayed & accordingly the concerned person is appreciated in the office.

Spencer
21/2/23

Spencer
13/3/23

Spencer
10/3/23

11. 06/04/2023

No suggestion letter found in suggestion box.

Spencer
10/3/23

12. 04/05/2023

No suggestion letter found in suggestion box.

Spencer
4/5/23

Sr no	Date	Name of complainant	Details of complaint	Dept	Action taken & sign of concern	Principal's remark & date	Signature
13	28/7/23	_____	No suggestion letter found in suggestion box	_____	_____	_____	Signature Date 28.7.23
14	15/9/23	_____	No suggestion letter found in suggestion box	_____	_____	_____	Signature Date 15.9.23
15	26/10/23	_____	No suggestion letter found in suggestion box	_____	_____	_____	Signature Date 26.10.23
16							Signature Date 26.10.23