

SNJB's Late Sau. KBJ College of Engineering, Chandwad
IQAC

Meeting No: 1/25-26

Date: 31/07/2025

Minutes of Meeting

Meeting held on 31st July, 2025 from 2:45 pm to 4.00 pm in the Meeting Hall.

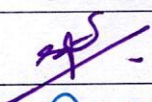
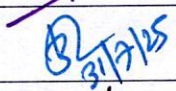
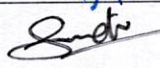
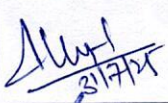
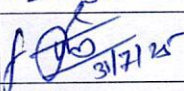
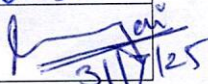
Meeting Mode: Hybrid Mode


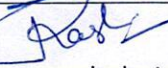
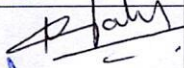

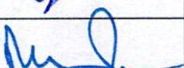
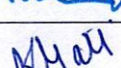
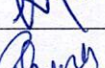
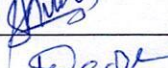
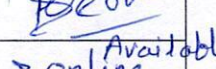
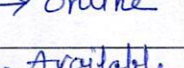
Agenda of meeting:

- Welcome and introduction to new team
- Objectives
- IQAC Structure and Team Members
- Quality Assurance Framework
- Quality Assurance Processes
- Quality Assurance initiatives for 2025-26 by IQAC Team
- Best Practices and Benchmark
- Action Plan for 205-26 by IQAC Team (2025-26)
- Suggestions and Open Discussions on the above proposals by all team members
- Approval from all

Following staff members were present:

Members present:-

Sr. No	Name	Designation	Signature
1	Prof. Dr. R.G.Tated	Director, Chairperson	
2	Prof. Dr M.R Sanghavi	Member, Deputy Director and Academic Dean	
3	Prof. Dr. S.D. Sancheti	Member, HoD Mechanical and Administrative Dean	
4	Prof. Dr R.K Agrawal	Member, HoD Electronics and Telecommunication and Student Affairs Dean	
5	Dr. K.L. Bidkar	Member, HoD Civil and Infrastructure Dean	
6	Dr. A.R. Murgai	Member, HoD MBA and International Affairs Dean	

7	Dr. R. R. Bhandari	Member, HoD AI & DS and Alumni Dean	
8	Dr. Mrs. R. J. Nayak	Member, HoD Applied Science	
9	Dr. R.C. Patil	Member, NBA Coordinator and Examination Dean	
10	Dr. P. R. Baviskar	Member, Professor, Mechanical	
11	Dr. M. M. Rathore	Member, Registrar	
12	Dr. K. R. Nimal	Member, Research and Development Dean	
13	Prof. B.A. Khivsara	Member, Autonomy Coordinator	
14	Prof. H. S. Deore	Member, TPO-T&P Cell	
15	Mr. Sumit Khivansara	Member, Director, Geospatial Designs Labs Private Limited.	→ Available Online
16	Dr. Ajit.R.Thete	Member, Quality Management	→ Available Online
17	Prof. Mrs. Dr. K.M. Sanghavi	Member, IQAC Dean , HoD Computer	
18	Mr. M. M. Jadhav	Member, OS, Student Section	

The Dean IQAC Prof. Mrs. (Dr.) K.M. Sanghavi, welcomed the Distinguished External Guests, Director, Join-Director and all the members of IQAC and she formally announced and established the agenda.

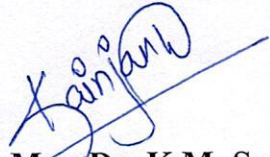
Sr. No	Discussion Points	Particular	Action Taken
1	Review of last meeting	The Meeting commenced with review of the last meeting held on 1/03/2025.	The committee discussed the pending tasks and decided to complete them at the earliest.
2	Review of quality initiative by IQAC in the previous year 2023-24 and 2024-25.	Prof. (Dr.) Mrs. K.M. Sanghavi provided a detailed account of the quality initiatives undertaken by the IQAC during the academic year 2023-24 and 2024-25.	Reports for all initiatives were duly maintained by the IQAC members. : View
3	Discussion on planning of quality Initiatives by IQAC for 2025-26	Prof. (Dr.) Mrs. K.M. Sanghavi suggested the following points for the planning of quality Initiatives by IQAC for 2025-26.	
	1. Academic Quality	1.Course Outcome Attainment Monitoring (COAM) System was discussed and approval of all members was sought.	Approval for the sheet was given by all members. The Departmental Summary Sheet of average CO Attainment (%) will be monitored by IQAC and specific remarks on particular CO and appropriate action plan to improve the overall CO Attainment will be given. : View Proof
	2. Faculty Academic Performance Index through Faculty Appraisal System	The Format of Faculty Appraisal System was discussed having three categories a)Teaching, Learning & Evaluation b)Co-Curricular,Extension & Professional Development c) Contributions (Gain) towards (from) Institute/ Society	The Chairman and other members unanimously decided to continue using the existing Appraisal format of 2024-25 without any changes. : View Proof


	<p>3. Internal audit</p>	<p>Internal Audit format and schedule for Curriculum planning, execution, and assessment effectiveness audit of 2024-25 was discussed and approved.</p>	<p>Schedule of Audit was shown and it is finalized by all the members View , AAA Reports</p>
	<p>4.Real-time Academic Feedback Loop : Form, Response , Assessment Analysis</p>	<p>The Formats for Feedback is proposed for final approval in front of all members during the meeting.The mechanism of collection and analysis has been explained.</p>	<p>The Chairman and other members have given their consent to proceed with the proposed formats of the Academic Feedback Form : view the form, collect responses: view, and conduct a detailed analysis: view .</p>
	<p>5. Fostering Industry-Academia Collaboration through Capstone Projects and Internship.</p>	<p>The IQAC Dean has informed as one of very important steps towards collaboration with industries to promote Capstone Projects and Internships to foster experiential learning. It is recommended by all the members to enhance collaboration with industries and research institutions to offer Capstone Projects and Internship opportunities that align with academic objectives and industry needs.</p> <p>The Director emphasized the importance of visiting relevant industries to gain firsthand insights into real-time challenges, thereby allowing academic institutions to align their solutions accordingly.</p>	<p>Students are promoted for to Visit the Industries and Reach Community through Courses like Community Engagement Programs, Internet of Things etc : View</p>
	<p>6.Research , Innovations & IPR</p>	<p>In response to this point, the Dean of IQAC shared a set of good practices recommended for implementation.</p> <ul style="list-style-type: none"> ● Idea-to-prototype competitions ● IPR awareness programs ● Research Policy Revision <p>The Chairman has informed all members of IQAC to make significant efforts to receive a Funded incubation Center and explore various funding opportunities to promote Research Environment</p> <ul style="list-style-type: none"> ● The Director guided Dean 	<ul style="list-style-type: none"> ● IDEA Lab Implementation funded by AICTE is Done : View ● Mr. Sumit Khivasara Sir proposed a proper Implementation for Idea- to - Prototype Competition to bridge gap between Industry and Academia ● Organized hands-on sessions and collaborative activities to enhance innovation, teamwork, and technical skills. ● Research policy was reviewed

		<p>Research for reviewing the existing Research policy and proposed the essential updates in policy for Promotion of Quality and Ethical Research.</p>	<p>and updated to align with quality and ethical research standards as guided by the Director.</p>
	<p>7.Student Centric Quality Measures</p>	<p>Under this initiative, Dean IQAC has proposed the following important key point.</p> <ul style="list-style-type: none"> ● Constitution of Student Academic Quality Circle (SAQC) ● Formation of various Student Clubs ● Conduction of Hackathons and Industry-Interview Simulations ● Creation of Board named “You Spoke, We Acted” to Collect feedback from the students . 	<p>All the members have given their approval to opt all these proposed initiatives effectively and prepare the execution plan.</p> <ol style="list-style-type: none"> 1. Handbook of SAQC is prepared and Implementation Timeline is proposed : View 2. Various Student clubs were formed : View 3. Hackathon Conduction and Interview Simulations are Planned 4. Google Form of the same has been prepared and shared for suggestions regarding design, content from all : Design, Form
	<p>8. Digital and Green Campus</p>	<p>As part of this initiative, the Dean of IQAC outlined the following important steps to be implemented under the Go Green program.</p> <ul style="list-style-type: none"> ● Green Audit and Energy Audit as per standard norms regularly. ● Department-wise e-waste collection units. ● MoU with certified recyclers to dispose of e-waste. ● Paperless Smart Lab per department : ● Green ambassadors from each class. 	<p>The Chairman extended valuable guidance on the matter. All the members have given their consent for execution of all green practices.</p> <ul style="list-style-type: none"> ● MoU with certified recyclers to dispose of e-waste is initiated : View ● Handbooks and Activities under Smart Lab and Green Ambassadors are prepared and planned for further implementation : Smart Lab , Green Ambassador

	<p>9.Faculty Development and Recognition</p>	<p>Under this initiative , Dean IQAC has proposed the following parameters and document is shown to all and discussed .</p> <ul style="list-style-type: none"> ● 1. The Annual Faculty Recognition Awards (AFRA) will be announced across various categories through a standardized selection process.: view ● 2. Department Quality Index (DQI) is introduced as a quantitative and qualitative tool to evaluate, monitor, and enhance the overall performance of department.: view 	<p>The Director Dr. R. G. Tated instructed to prepare the guideline of awards carefully so that transparency can be maintained and deserving faculty should get benefit of that.</p>
	<p>10.Alumni & Stakeholder Engagement</p>	<p>It is proposed that Alumni Mentor Groups will be formed To leverage the experience and expertise of alumni to guide and support current students in academic, professional, and personal development.</p>	<p>All higher authorities and the members have approved this initiative.</p>
<p>4</p>	<p>Best Practices and Benchmarks</p>	<p>Prof. (Dr.) Mrs. K.M. Sanghavi shared insights on the institute’s best practices and the benchmarks it adheres to.</p>	<p>1. Digitalization of Organizational Processes (Academic & Administrative): Institute follows the various digital platforms for conduction and monitoring the regular academic and administrative activities of the institute like Digital Library, Digital office, Academia ERP etc.</p> <p>2. Utilizing Renewable Energy Sources for Eco-Friendly Campus Development at the Institute.</p>

5	Suggestions & Open Discussion	Prof. (Dr.) Mrs. K.M. Sanghavi invited all members to share their valuable suggestions for enhancing the role of IQAC.	<p>1. Dr. Ajit .R. The Director , Centre for Development of Leadership in Education Has appreciated the IQAC initiatives like Green Practices, Faculty Development and Recognition award etc and suggested a few points.</p> <ul style="list-style-type: none"> ● Depute faculties to industries for training program ● Conduct Pre Plan Workshops for the students. <p>2. Prof. Dr. R. G. Tated (Director-SNJB'S COE) suggested preparing the Execution Plan for all proposed initiatives with all necessary details.</p> <p>3. Prof. Dr M.R Sanghavi (Join-Director-SNJB'S COE) suggested that the responsibilities for the proper execution of all initiatives of IQAC should be distributed individually to all members of IQAC by Dean IQAC in consultation with higher authorities.</p>
6	Concluding Remark of the Meeting	Prof. (Dr.) Mrs. K.M. Sanghavi offered sincere thanks to Distinguished External Guests, Director, Join-Director and all the members of IQAC for their valuable presence and suggestions during the meeting.	


Prof. Mrs. Dr. K.M. Sanghavi
 IQAC Dean, HoD Computer


Prof. Dr. R.G. Tated
 Director, Chairperson

Glimpses of the Meeting:





14:47



Navigation bar with a back arrow, a calendar icon, the title "SNJB's IQAC 20", and a mute icon. Below the title are two yellow icons: a bar chart and a building.

Objectives

Curriculum Development
Evaluate Vision, Mission, PEO, PO, PSO Yearly, CO Semester-wise, AAA & AQAR

Co-curricular & Extra- Curricular Activities
(Arrange Conference, Promote for Competitive Exam, Form Clubs)

Faculty & Support Staff Development
Foster and Revitalize the Faculty Development

III - Interaction, Placement, R&D
(IB-Meet, Grants, Consultancy, Trainings)

Quality Benchmark Achievements through Accreditations
(NAAC, NBA, NIRF, ATAL)

Kainjan is presenting

Video call interface showing a grid of participants. The "You" tile shows a woman's video feed. The "Kainjan" tile shows a man in a meeting room. A bubble indicates "3 others" are also present.

Call control bar with icons for: Mute (with a red notification bubble), Unmute, Video Off, Video On, and End Call.

