

SNJB's

**Late Sau. Kantabai Bhavarlalji Jain
College of Engineering**

Shri Neminath Jain Brahmacharyashram (SNJB) (Jain Gurukul)
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ESTD - 1928

SNJB

Governing Body (GB)

Minutes of the Meeting - 03 (41GB03-AMOM)

Meeting held Date: 10/05/2025


Meeting Time: 11.00 am

Detailed discussion, resolution, and action taken to date are as follows:

41GB03.01: Welcome and Opening Remarks By the Chairperson	
Discussion	The Chairman welcomed all the members, and the Director provided an overview of the institute, including its recent NBA accreditation and the increase in intake.
Resolution	NA
41GB03.02: Approval for Minutes of the Meeting and Action Taken Report of Previous Meeting.	
Discussion	The Chairman welcomed all the Members. The director presented the minutes of the previous meeting and the Action Taken Report of the last meeting held on 17 August 2024. Members were requested to review the minutes and report any discrepancies or omissions.
Resolution	After a detailed discussion, the members unanimously confirmed the Minutes of the previous meeting held on 17th August 2024 and the Action Taken Report.
41GB03.03: Sanction the budget recommended by the Finance Committee. (Annexure - 1) (vide Finance Committee Meeting dated 24th April, 2025 Item No. 2)	
Discussion	The members discussed the budget recommendations as detailed in the Minutes of the Finance Committee Meeting dated 03rd May, 2025, Item No. 2 (Annexure - 1). The major key points in the budget were department-wise budgets, major expenditure items, and salaries.
Resolution	After thorough deliberation and discussion on the budget recommendations presented by the Finance Committee, the meeting resolved to: <ul style="list-style-type: none"> a. Approve and sanction the budget as recommended by the Finance Committee vide MoM Finance Committee Meeting dated 03rd May, 2025, Item No. 2 (Annexure - 1). b. Direct the budget coordinator for budget implementation, such as preparing budget allocation details and communicating the budget to relevant stakeholders.
41GB03.04: Approval of Exam Fees & Fees for Student Open House Event (vide Finance Committee Meeting dated 3rd May, 2025 Item No. 3).	

Discussion	<p>A discussion was held regarding the Examination Fees for 2025-26, considering whether to keep them the same as the previous year or implement a 10% increase.</p> <p>The members discussed the fees for the Student Open House Event as recorded in Item No. 3 of the Finance Committee Meeting Minutes dated 3rd May, 2025. The purpose of these fees is to enable students, after each examination of autonomy courses, to access their answer books and, if any discrepancies in marks are identified, to request a recheck.</p>
Resolution	<ol style="list-style-type: none"> After the discussion, the fees approved for 2024-25 will remain unchanged for 2025-26. After a detailed discussion, approve and sanction the fees of Rs. 50 per student to view their answer books. The fees will be applicable for all subjects of the autonomy course.
41GB03.05: Approve and sanction the requirement of the number of teaching and non-teaching posts for five Undergraduate Courses and three Postgraduate Courses for the academic year 2025 - 26	
Discussion	<p>The members deliberated extensively on the requirement of teaching and non-teaching posts for five Graduate Courses and three Post Graduate Courses for the academic year 2025-26 due to an increase in intake of BTech Computer from 150 to 180 and BTech AI&DS from 60 to 120, and the natural growth of other departments. The committee carefully analyzed the projected student intake, existing faculty strength, workload, and other relevant factors. It was noted that to ensure an optimal teaching-learning environment and administrative efficiency, additional posts are necessary. A detailed discussion was held on the specific number of posts required for each department, considering the course structure, batch size, and existing resources.</p>
Resolution	<p>After thorough deliberation, the committee resolved to:</p> <ol style="list-style-type: none"> Consider the AICTE and UGC norms for the faculty-student ratio Calculate the post as per point no. a The committee approved to publish the advertisement and carry out the necessary recruitment procedures for selected candidates.
41GB03.06: Appointment of Visiting Faculty for Foreign Languages	

Discussion	The members discussed an initiative aimed at equipping students with additional language skills that are increasingly valuable in today's global professional environment, particularly in the engineering and technology sectors. It was proposed to initiate German and Japanese language training and lectures for the students. Accordingly, the process of identifying and appointing suitable candidates for teaching these languages needs to be undertaken.
Resolution	After thorough deliberation, the committee approved and sanctioned the Visiting Faculty for German and Japanese language training and lectures for the students from AY 2025-26.
41GB03.07: Approval for starting New PG Courses in Electronics and Telecommunication Engineering and Civil Engineering from 2026-27	
Discussion	The Joint Director of the Institute presented the addition of new PG programs in E&TC and Civil recommended by the Academic Council. In the academic year 2024-25, the E&TC and Civil Engineering departments were accredited by the NBA committee, making them eligible to offer postgraduate programs. Therefore, efforts should be made to initiate PG courses from the academic year 2026-27.
Resolution	After a detailed discussion, the academic council initiates the application process for both PG Programs.
41GB03.08: Any Other Point with the Permission of the Chair	
Discussion	<p>The Committee gives a few suggestions for the upcoming GB Meeting</p> <ol style="list-style-type: none"> 1. Prepare agenda item for next GB meeting - progress on converting weaknesses to strengths, 3-year agenda targets/achievements 2. Add agenda item for next GB meeting - discuss significant points of running autonomy in the first year 3. Create a separate budget head for teacher/student quality improvement initiatives; include foreign presentations, academic activities
Resolution	All suggested points will be incorporated in the upcoming GB Meeting.

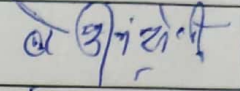
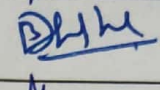
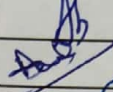
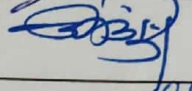
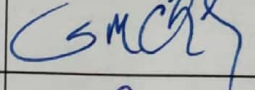


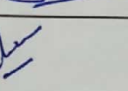


 Signature of Director (Ex-Officio)
MEMBER SECRETARY
GOVERNING BODY
 SNJB's
 LSKBJ COLLEGE OF ENGINEERING
 Chandwad Dist. Nashik


 Signature of Chairman -
CHAIRMAN
GOVERNING BODY
 SNJB's
 LSKBJ COLLEGE OF ENGINEERING
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Category	Name of Member	Nature	Sign
Management	Shri. Bebilal Kesharmal Sancheti	Trust or management as per the constitution or byelaws, with the Chairman or President/Director as the chairperson	
	Shri. Dineshkumar Bhagchand Lodha		
	Shri. Ajit Santokchand Surana		
	Shri. Arvind Dhanraj Bhansali		
	Shri. Zumbarlal Hiralal Bhandari		
	Shri. Sunilkumar Mohanlal Chopda		
Teachers of the College	Dr. Mahesh R. Sanghavi	Nominated by the Ditector based on seniority by rotation	
	Dr. Santosh D. Sancheti		
Administrative Staff of the College	Mr. M. M. Jadhav	Administrative officer / Sr. Administrative Staff: Nominated by the management	
Educationist or Industrialist	Dr. R. K. Jain	Nominated by the Management	-Online-
State Government nominee	To be nominated by State Government	Academician not below the rank of professor or State Government official of Directorate of Higher Education/State Council of Higher Education	-
University Nominee	Dr. G. K. Kharate	Nominated by the University (SPPU)	-Online-
Director of College	Dr. Rajendrakumar G. Tated	Ex-Officio	