

SNJB's Late Sau KBJ College of Engineering, Chandwad
IQAC

Meeting No: 6/24-25




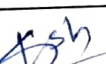
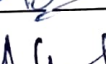
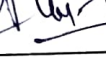





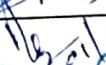
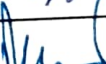

Date : 1/3/2025

Minutes of Meeting

Meeting held on **1st March, 2025** from **3:30 pm** to **4.30 pm** in the Meeting Hall.

Following staff members were present :

Members present:-

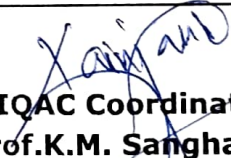
Sr.No	Name	Designation	Signature
1	Prof. Dr. R.G. Tated	Director, Chairperson	
2	Prof. Dr. M.R. Sanghavi	Member, Deputy Director and Academic Dean	
3	Prof. Dr. S.D. Sancheti	Member, HoD Mechanical and Administrative Dean	
4	Prof. Mrs. Dr. K.M. Sanghavi	Member, HoD Computer and IQAC Dean	
5	Prof. Dr. R.K. Agrawal	Member, HoD Electronics and TeleCommunication and Student Affairs Dean	
6	Dr. K.L. Bidkar	Member, HoD Civil and Infrastructure Dean	
8	Dr. A.R. Murgai	Member, HoD MBA and International Affairs Dean	
9	Dr. R. R. Bhandari	Member, HoD AI & DS and Alumni Dean	
10	Mr. S. B. Chavan	Member, HoD Applied Science	
11	Dr. R.C. Patil	Member, NBA Coordinator and Examination Dean	
12	Dr. P. R. Baviskar	Member, Professor, Mechanical	
13	Dr. M. M. Rathore	Member, Registrar	
14	Dr. K. R. Nimal	Member, Research and Development Dean	
15	Prof. B.A. Khivsara	Member, Autonomy Coordinator	


Agenda of the Discussion :**Discussion on faculty appraisal****Following points were discussed in the meeting :**

Sr. No	Topics Discussed on	Particular	Task Allocated to staff & Action Taken
1	Agenda of the Meeting	» Prof. Dr. R.G. Tated, Director, initiated the meeting by emphasizing the importance of a transparent, objective, and performance-oriented faculty appraisal system to support continuous improvement and professional growth » Dr.K.M.Sanghavi welcomed Director sir, Deputy Director, all the Deans and explained the Agenda of the meeting.	To all members
2	Current Appraisal Review	» Prof. Dr. M.R. Sanghavi, Deputy Director, reviewed the existing appraisal framework and highlighted the need for better alignment with NBA/NAAC requirements and institutional goals.	To all members
3	Parameters for Evaluation	» The committee discussed incorporating a balanced scorecard approach including: <ul style="list-style-type: none">• Academic delivery and student feedback• Research and publications• Contributions to accreditation and quality assurance• Participation in institutional development and administrative roles• Industry interaction and consultancy• FDPs, certifications, and skill enhancement initiatives.	To all members

4	Self-Appraisal Mechanism	<p>➤Faculty will be required to submit Self-Appraisal Reports (SAR) along with evidence.</p> <p>HoDs will conduct preliminary evaluations, followed by a review by a central committee.</p> <p>It was agreed that the appraisal process will commence from 2 nd March 2025, with submission due by 15th March 2025.</p>	To all members
5	Conclusion of the meeting	<p>➤Prof. K.M. Sanghavi thanked all the members for their active participation during the discussion.</p> <p>➤Prof. Dr. R.G. Tated, Director, appreciated the departments' progress toward NBA compliance and emphasized continuous improvement. He advised integrating student feedback in all academic reforms. The meeting concluded with alignment on timelines and responsibilities.</p>	To all members


IQAC MOM Coordinator
Ms.Pawar A.D.


NAAC & IQAC Coordinator
Prof.K.M. Sanghavi


Principal
Dr.R.G.Tated