

SNJB's Late Sau KBJ College of Engineering, Chandwad
IQAC

Meeting No: 5/24-25









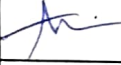
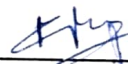
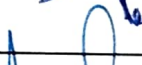

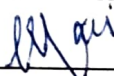

Date : 3/1/2025

Minutes of Meeting

Meeting held on 3rd January, 2025 from 2:30 pm to 3.30 pm in the Meeting Hall.

Following staff members were present :

Members present:-

Sr.No	Name	Designation	Signature
1	Prof. Dr. R.G.Tated	Director,Chairperson	
2	Prof. Dr M.R Sanghavi	Member,Deputy Director and Academic Dean	
3	Prof. Dr. S.D. Sancheti	Member,HoD Mechanical and Administrative Dean	
4	Prof. Mrs.Dr. K.M. Sanghavi	Member,HoD Computer and IQAC Dean	
5	Prof. Dr R.K Agrawal	Member,HoD Electronics and TeleCommunication and Student Affairs Dean	
6	Dr. K.L. Bidkar	Member,HoD Civil and Infrastructure Dean	
8	Dr. A.R. Murgai	Member,HoD MBA and International Affairs Dean	
9	Dr. R. R. Bhandari	Member,HoD AI & DS and Alumni Dean	
10	Mr. S. B. Chavan	Member,HoD Applied Science	
11	Dr. R.C. Patil	Member,NBA Coordinator and Examination Dean	
12	Dr. P. R. Baviskar	Member,Professor, Mechanical	
13	Dr. M. M. Rathore	Member,Registrar	
14	Dr. K. R. Nimal	Member,Research and Development Dean	
15	Prof. B.A. Khivsara	Member,Autonomy Coordinator	

Agenda of the Discussion :

Discussion on NBA compliance status for Computer and Mechanical Engineering Departments., Review on FYB Tech curriculum for 24-25 sem-I
Following points were discussed in the meeting :

Sr. No	Topics Discussed on	Particular	Task Allocated to staff & Action Taken
1	Agenda of the Meeting	<p>» The meeting commenced at 2:30 PM under the chairmanship of Prof. Dr. R.G. Tated (Director).</p> <p>» Dr.K.M.Sanghavi welcomed Director sir, Deputy Director, all the Deans and explained the Agenda of the meeting.</p>	To all members
2	NBA Compliance Review	<p>» Dr. R.C. Patil, NBA Coordinator, presented a checklist of NBA criteria and highlighted critical documentation areas for both Computer and Mechanical departments.</p> <p>Emphasis was laid on:</p> <ul style="list-style-type: none">• Timely submission of course files and attainment reports.• Continuous monitoring of CO-PO mapping and assessment rubrics.• Faculty training on OBE-based documentation.• Mechanical Department: Prof. Dr. S.D. Sancheti reported that all NBA-related files are updated and available for internal review.• Computer Department: Prof. Mrs. Dr. K.M. Sanghavi shared progress on gap identification and corrective actions in CO attainment analysis and indirect assessment processes.	To all members

3	FYBTech Semester I Curriculum Review (2024-25):	<p>➤➤Prof. B.A. Khivsara, Autonomy Coordinator, presented feedback from faculty on the implementation of the current FYBTech curriculum.</p> <ul style="list-style-type: none"> • Enhanced orientation for students on course outcomes and assessment structure. • It was resolved to refine the curriculum based on feedback and to introduce interdisciplinary sessions for better foundational understanding. 	To all members
4	Conclusion of the meeting	<p>➤➤Prof. K.M. Sanghavi thanked all the members for their active participation during the discussion.</p> <p>➤➤Prof. Dr. R.G. Tated, Director, appreciated the departments' progress toward NBA compliance and emphasized continuous improvement. He advised integrating student feedback in all academic reforms. The meeting concluded with alignment on timelines and responsibilities.</p>	To all members


IQAC MOM Coordinator
Ms.Pawar A.D.


NAAC & IQAC Coordinator
Prof.K.M. Sanghavi


Principal
Dr.R.G.Tated