

SNJB's Late Sau KBJ College of Engineering, Chandwad
IQAC

Meeting No: 28/23-24



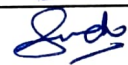
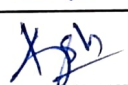
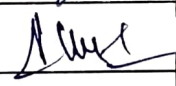


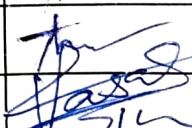
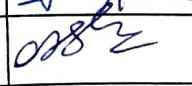






Date : 20/1/2024

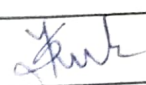
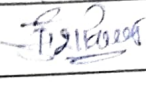
Minutes of Meeting

Meeting held on **20th January, 2024** from **2:30 pm** to **3.30 pm** in the Meeting Hall.

Following staff members were present :

Members present:-

Sr.No	Name	Designation	Signature
1	Prof. Dr. R.G.Tated	Principal	
2	Prof. Dr M.R Sanghavi	Vice-Principal	
3	Prof. Dr. S.D. Sancheti	HOD, Mechanical Engineering	
4	Prof. Mrs.Dr. K.M. Sanghavi	NAAC & IQAC Coordinator and HOD Computer	
5	Prof. Dr R.K Agrawal	HOD,Entc	
6	Prof. Dr A.R Bora	HOD ,MBA	
7	Prof. B.A. Khivsara	Autonomy coordinator, Assistant Professor, Computer	
8	Prof. S.B. Chavan	Member, HOD, Applied Science	
9	Prof.Dr.Kasar U.S.	Member, Associate Professor,MBA	
10	Prof. Mrs. N.P. Bora	Member, Assistant Professor, Computer	
11	Prof. Yogita Rathod	Member, Assistant Professor, Entc	
12	Prof.P.M.Yeole	Assistant Professor, Civil	
13	Prof.P.M.Bora	Member, Assistant Professor, Mechanical	
14	Prof.V.C.Jadhav	FY Autonomy coordinator,Assistant Professor,Mechanical	
15	Prof.Suchita Chavan	Assistant Professor, Computer	

16	Prof. Y.S.Kulkarni	Assistant Professor, Mechanical	
17	Prof. A.D.Pawar	Member, Assistant Professor, Applied Science	

Agenda of the Discussion :

Review on IQAC Targets (as per NAAC & NBA), AQAR Filling for A.Y. 2023-24, and Autonomy Syllabus Progress

Following points were discussed in the meeting :

Sr. No	Topics Discussed on	Particular	Task Allocated to staff & Action Taken
1	Agenda of the Meeting	» Dr.K.M.Sanghavi welcomed Principal sir, all the Heads of the Departments and all the NAAC Co-ordinators, and Autonomy coordinators and explained the Agenda of the meeting.	To all members
2	IQAC Target Review (NAAC & NBA Perspective)	» Prof. Dr. K.M. Sanghavi, IQAC Coordinator, presented the progress report on IQAC targets set for the academic year. Emphasis was placed on ensuring: <ul style="list-style-type: none"> • Completion of departmental documentation on quality initiatives. • Department-wise tracking of CO-PO attainment. • Industry-academia collaborations, FDPs, and research publications. 	To all HoD
3	AQAR Filling for A.Y. 2023-24	» The NAAC AQAR template for A.Y. 2023-24 was discussed. All HODs were instructed to verify and provide accurate data for:	To all members

		<ul style="list-style-type: none"> • Student progression and placement statistics. • Faculty participation in professional development. • Academic and co-curricular event summaries. 	
4	Autonomy Syllabus Development	<p>➤➤Prof. B.A. Khivsara, Autonomy Coordinator, reported on department-wise progress for syllabus finalization.</p> <p>It was noted that most departments have submitted first drafts, and review meetings with BoS are scheduled in early February.</p> <p>Prof. V.C. Jadhav and Prof. S.B. Chavan was assigned to ensure FY syllabus finalization and coordination among departments.</p> <p>Incorporation of feedback from stakeholders (industry, alumni, faculty) to be completed by 10th February 2024</p>	To all members
7	Conclusion of the meeting	<p>➤➤The Principal urged all members to maintain timelines and ensure qualitative contributions toward the institution's autonomous and accreditation responsibilities. The meeting concluded at 3:30 PM.</p> <p>➤➤Prof. K.M. Sanghavi concluded the meeting thanking all the members for active participation during the discussion.</p>	To all members


IQAC MOM Coordinator
Ms. Pawar A.D.


NAAC & IQAC Coordinator
Prof. K.M. Sanghavi


Principal
Dr. R.G. Tated