

**SNJB's Late Sau KBJ College of Engineering, Chandwad**  
**IQAC**

**Meeting No: 27/23-24**
















**Date : 23/11/2022**

**Minutes of Meeting**

Meeting held on **23rd November, 2023** from **3.15 pm to 4.30 pm** in the Meeting Hall.

**Following staff members were present :**

**Members present:-**

Sr.No	Name	Designation	Signature
1	Prof. Dr. R.G.Tated	Principal	
2	Prof. Dr M.R Sanghavi	Vice-Principal	
3	Prof. Dr. S.D. Sancheti	HOD, Mechanical Engineering	
4	Prof. Mrs.Dr. K.M. Sanghavi	NAAC & IQAC Coordinator and HOD Computer	
5	Dr.M.M.Rathore	Registrar	
6	Prof. Dr R.K Agrawal	HOD,Entc	
7	Prof. Dr A.R Bora	HOD ,MBA	
8	Prof. B.A. Khivsara	Autonomy coordinator, Assistant Professor, Computer	
9	Prof. S.B. Chavan	Member, HOD, Applied Science	
10	Prof.Dr.Kasar U.S.	Member, Associate Professor,MBA	
11	Prof. Mrs. N.P. Bora	Member, Assistant Professor, Computer	
12	Prof. Yogita Rathod	Member, Assistant Professor, Entc	
13	Prof.P.M.Yeole	Assistant Professor, Civil	
14	Prof.P.M.Bora	Member, Assistant Professor, Mechanical	
15	Prof.V.C.Jadhav	FY Autonomy coordinator,Assistant Professor,Mechanical	

16	Prof.Suchita Chavan	Assistant Professor, Computer	<i>[Signature]</i>
17	Prof.Y.S.Kulkarni	,Assistant Professor,Mechanical	<i>[Signature]</i>

### Agenda of the Discussion :

#### Autonomy syllabus and policy framing

Following points were discussed in the meeting :

Sr. No	Topics Discussed on	Particular	Task Allocated to staff & Action Taken
1	Agenda of the Meeting	» Dr.K.M.Sanghavi welcomed Principal sir, all the Heads of the Departments and all the NAAC Co-ordinators,and Autonomy coordinators and explained the Agenda of the meeting.	To all members
2	Curriculum Design Guidelines	» Dr. R.K. Agrawal and Dr. K.M. Sanghavi shared insights into AICTE guidelines and NEP 2020 for developing a flexible and multidisciplinary syllabus.  It was agreed that each department should form a Board of Studies (BoS) to initiate curriculum drafting for the AY 2024-25.	To all HoD
3	Policy Framing under Autonomy	» Prof. B.A. Khivsara proposed a draft policy structure including academic flexibility, credit system, assessment schemes, and course delivery.  Members suggested inclusion of industry experts and alumni in BoS for curriculum relevance.	To all members

4	Subject Committees & Responsibility Assignment	<p>»Department-wise coordinators were advised to submit proposed BoS member lists by the first week of December.</p> <p>Prof. V.C. Jadhav was assigned to coordinate FY syllabus framing across departments.</p> <p>Dr. A.R. Bora emphasized incorporating MBA-specific policy adaptations aligning with PG requirements.</p>	To all members
5	IQAC and Documentation	<p>»Dr. K.M. Sanghavi emphasized systematic documentation of policy frameworks and ensuring alignment with NAAC and NBA parameters.</p>	To all members
6	Timeline and Review	<p>»First draft of syllabus and autonomy policies to be submitted for internal review by 10th January 2024.</p> <p>A follow-up meeting will be scheduled in mid-January to finalize structures.</p>	To all members
7	FYMTech and MBA Syllabus Framing	<p>» Prof. B.A. Khivsara suggested that Dr.U.S.Kasar,Prof.Suchita Chavan and Prof.Y.S.Kulkarni collaboratively lead FYMTech MBA syllabus planning with input from respective PG departments.</p>	To all members-
8	Conclusion of the meeting	<p>»Principal sir,Vice Principal Sir and Sanghavi madam wish to implements all above given suggestions in framing autonomy syllabus</p> <p>»Prof. K.M. Sanghavi concluded the meeting thanking all the members for active participation during the discussion.</p>	To all members

  
**IQAC MOM Coordinator**  
**Ms.Pawar A.D.**

  
**NAAC & IQAC Coordinator**  
**Prof.K.M. Sanghavi**

  
**Principal**  
**Dr.R.G.Tated**