SNJB's Late Sau KBJ College of Engineering, Chandwad

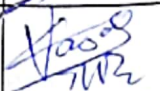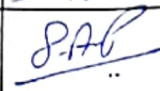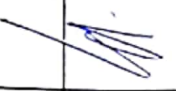## IQAC

Meeting No: 19/AY22

Date: 02/03/2022

Minutes of Meeting

Meeting held on **2nd March, 2022** from **2:30 pm to 03.00 pm** at the Lab no. 137, Computer Department.

Following staff members were present:

Sr.No	Name	Designation	Signature
1	Prof. Mrs. K.M. Sanghavi	NAAC & IQAC Coordinator	
2	Prof. Dr. U.S. Kasar	Member, Associate Professor, MBA	
3	Prof. Dr. Swapnil Patare	Member, Associate Professor, Civil	
4	Prof. P.S. Desai	Member, Assistant Professor, IT	
5	Mr.A.S.Gujrathi	Member, Assistant Professor, Mech	
6	Prof. N.P.Bora	Member, Assistant Professor, Computer	
7	Prof. Yogita Rathod	Member, Assistant Professor, Entc	

Agenda of the Discussion:

Planning for SSR Writing and Updating file list.

Following points were discussed in the meeting :

Sr.No	Topics Discussed on	Particular	Task Allocated to staff & Action Taken
1	Agenda of the Meeting	Prof. K.M. Sanghavi mam welcomed all the IQAC Co-ordinators and explained the Agenda of the meeting.	To all members
2	Addition of new Member	Principal sir has appointed Ms.P.L.Patil as a NAAC coordinator of AIDS dept.	To Sanghavi madam...Office order prepared
3	Discussion on SSR writing and deadline for completion of SSR	Prof. K.M. Sanghavi madam reminded for the SSR preparation.	To all members
4	IQAC action plan	Prof. K.M. Sanghavi madam discussed the IQAC status and requested all members to complete the IQAC action plan for the AY 2021-22, upto April 2022.	To all members
5	Criteria wise file list	Prof. K.M. Sanghavi madam has suggested to share criteria wise file list upto saturday 8th March 2022.	To all members
6	Follow up	Prof. K.M. Sanghavi madam has taken follow up of IQAC MOM of last meeting.	To all members
7	Conclusion of the meeting	Prof. K.M. Sanghavi madam concluded the meeting thanking all the members for active participation during the discussion.	To all members

IQAC MOM Coordinator

Ms. A.D. Pawar

NAAC & IQAC Coordinator

Prof.K.M. Sanghavi

Principal

Dr. M.D. Kokate