

SNJB's Late Sau KBJ College of Engineering, Chandwad  
IQAC

Meeting No: 14 /21

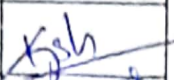

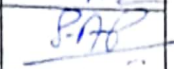
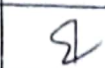


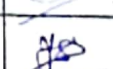
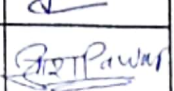
Date : 16/11/2021

Minutes of Meeting

Meeting held on 16th November, 2021 from 3 pm to 4 pm at Departmental Library,  
Computer Department.

Following staff members were present :

Members present:-

Sr.No	Name	Designation	Signature
1	Prof. Mrs. K.M. Sanghavi	NAAC & IQAC Coordinator	
2	Prof. Dr. U.S. Kasar	Member, Assistant Professor, MBA	
3	Prof. Dr. Swapnil Patare	Member, Assistant Professor, Civil	
4	Prof. Dr. Preeti Boraste	Member, Assistant Professor, MBA	
5	Prof. Neha Bora	Member, Assistant Professor, Computer	
6	Prof. Ankit Gujrathi	Member, Assistant Professor, Mechanical	
7	Prof. Yogita Rathod	Member, Assistant Professor, Entc	
8	Prof. Asha D. Pawar	Member, Assistant Professor, Applied Science	


Agenda of the Discussion :

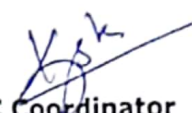
Discussion on the Criteriawise AQAR report uploading status and planning for the IQAC events for A.Y. 2021-22 .


Following points were discussed in the meeting :

Sr. No	Topics Discussed on	Particular	Task Allocated to staff & Action Taken
1	Agenda of the Meeting	» Prof. K.M. Sanghavi welcomed all the NAAC Co-ordinators and asked them to update the AQAR data uploading status.	To all members
2	Discussion on the status of the filled Criteria by NAAC Co-ordinators.	» All the NAAC Coordinators explained the status of their AQAR report and the data uploaded by them in their AQAR report criteriawise.	To Sanghavi mam and all members
2	Brainstorming on the blank data and action required	» Prof. K.M. Sanghavi informed all the NAAC Coordinators to note down blank data filled in each criteria and to arrange some sessions this year by respective criteria co-ordinators.	To all members
3	Conduction of Green Audit for A.Y. 2021-22	» Prof. K.M. Sanghavi asked Dr. Swapnil Patare sir to conduct the Green Audit of the entire college under his supervision.	Green Audit Work Assigned to Civil Department
4	Planning for IIQA submission	» Prof. K.M. Sanghavi informed all the members that we are going to apply for IIQA in the month of march	To all members
5	Preparation of NAAC Files list	» Prof. K.M. Sanghavi asked all the Staff members to review the old NAAC Files List and verify and suggest new files list upto	To all members , File List Suggestion

		22/11/2021 for discussion with higher authority.	Received By : Patare S.A. Hon.Y.S
6	Discussion on Planning of the activities for A.Y. 2021-22	» Prof. K.M. Sanghavi suggested all the members come up with new ideas for Digital Village initiatives which our college can plan for nearby villages.	To all members : Plan
7	Tree Plantation with QR Code	» Prof. K.M. Sanghavi suggested Boraste madam to coordinate with NSS Activity cell in Tree plantation and develop a QR Code system based information library under the IQAC cell.	To Boraste P.R.
8	Mom with Arpan Blood Bank	» Prof. K.M. Sanghavi suggested to undergo MoM with Arpan blood bank for Blood Donation this year.	To P.S. Desai
9	Discussion on Wall Magazine Development.	» Prof. K.M. Sanghavi asked all the NAAC Co-ordinators to find a suitable location for Wall magazine in your department and prepare the same this year.	To all members
11	Conclusion of the meeting	» Prof. K.M. Sanghavi concluded the meeting thanking all the members for active participation	To all members

  
**IQAC MOM Coordinator**  
**Mr. A.S. Gujrathi**

  
**NAAC & IQAC Coordinator**  
**Prof.K.M. Sanghavi**

  
**Principal**  
**Dr. M.D. Kokate**