




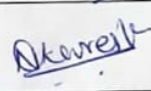
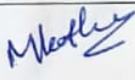

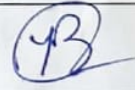
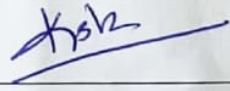

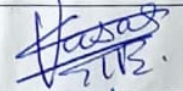
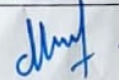
SNJB's Late Sau. Kantabai Bhavarlalji Jain College of Engineering, Chandwad.

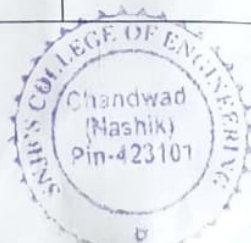
Minutes of IQAC Meeting Held on Saturday 11<sup>th</sup> June 2016

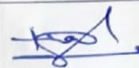
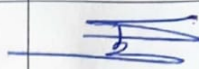
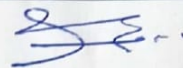
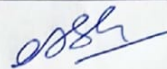
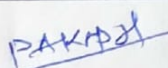



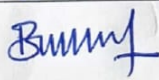
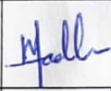
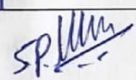

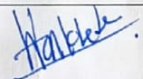
MEETING NO: 1/2016

A meeting of the Internal Quality Assessment Cell (IQAC) of SNJB's Late Sau. Kantabai Bhavarlalji Jain College of Engineering, Chandwad is scheduled to be held on 11/06/2016 at 03:30 p.m. in conference hall. Following members were present for the meeting.

Members Present:-

<u>Sr.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Sign</u>
1	Dr. M. D. Kokate	Principal	
2	Mr. Dineshkumarji Lodha	Management Representative	
3	Mr. Mahesh Gujarathi	Local Society Member	
4	Ms. Noshin Kureshi	Student	
5	Mr. Jay Desai	Alumni	
6	Mr. Manish Kothari	Industrialist	
7	Mr. Santosh Mutha	Industrialist	
8	Prof. Y. L. Bhirud	Member, HOD Civil Engineering Course	
9	Prof. Mrs. K. M. Sanghavi	Member, HOD Computer Engineering Course	
10	Prof. P. R. Bhaladare	Member, HOD Information Technology Course	
11	Prof. M. M. Rathore	Member, HOD Mechanical Engineering Course	
12	Prof. U. S. Kasar	Member, HOD MBA Engineering Course	
13	Prof. M. A. Mechkul	Member, Teacher	



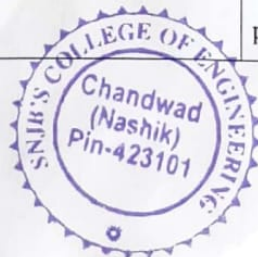
<u>Sr.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Sign</u>
14	Prof. H. K. Padmanabhan	Member, Teacher	
15	Prof. P. S. Desai	Member, Teacher	
16	Prof. L. B. Pawar	Member, Teacher	
17	Prof. Ms. N. C. Mutha	Member, Teacher	
18	Prof. P. A. Kapase	Member, Placement Cell	
19	Prof. M. A. Ahire	Member, Coordinator, First Year	
20	Prof. S. D. Sancheti	Member, Controller of Examination	
21	Mr. M. B. Kedar	Member, Librarian	
22	Mr. S. Y. Burkule	Member, Establishment	
23	Mr. M. M. Jadhav	Member, Student Activities	
24	Mr. S. P. Landge	Member, Account Clerk	
25	Mr. S. B. Arote	Member, Clerk	
26	Dr. V. A. Wankhede	Coordinator	

Following points discussed & decided the line of action during the meeting.

Sr. No.	Point to be discussed	Particular	Action Taken
1	Introduction of IQAC	Establishment of IQAC	Establishment of IQAC & Dr. Wankhede V.A. will coordinate the IQAC activity
2	Library membership	Discussion done on IIT and other library membership application	It can be useful to all staff & student member to know new inventions & improve their knowledge. Mr. M.B.Kedar had prepare a proposal and Institute had enrolled for IIT and other library membership.



3	Scholarship	Discussion done on scholarship approval for student admitted in A.Y. 2015-16	Mr. M.M.Jadhav (O.S. Student Section) & Mr. S.S. Sonawane had visited to Samaj Kalayn Office at Nasik and submit request application for pending fees receivable from Government Agencies.
4	Computer system and other computer accessories.	Discussion done on approval for computer system purchasing	Department submit their request letter to Computer Dept through Principal and Computer Dept purchased the computer system.
5	Book purchasing	Discussion done on library book purchasing	All HOD had submitted book list to Dr. M.B. Kedar – Librarian and he had purchased the book as per list attached.
6	Staff welfare fund policy	Discussion done on staff welfare fund policy	Committee members discussed on staff welfare fund policy process. And committee approved the rules and regulation of staff welfare fund distribution policy.
7	Question bank and model answer paper	Discussion done on question bank and model answer paper preparation, Result Analysis	All HOD and their faculty members are instructed to prepare question bank and model answer paper of their respective subject considering university examination syllabus and examination pattern.
8	Placement	Discussion done on placement review	Prof. P.A. Kapse presented the present statutes of Placement and suggested some points to be implemented.
9	College annual magazine	Discussion done on college annual magazine printing	Mr. Mokal was assigned the responsibility of printing the annual magazine through qualified vendors and Prof. P.M. Bora coordinated the activity.
10	Staff Approval Process	Staff University Approval Process	Mr. Burkule S Y (O.S. Establishment) had submitted the staff approval data and list of eligible faculty for approval process. Mr. Burkule was handed the responsibility to follow up the same.
11	Academic Planning	Preparation of Academic Calendar	Mr. Burkule S. Y. O.S. Establishment Sect. will coordinate the activity as per University & Institute academic planning.
12	New syllabus	Discussion on new syllabus declared by Savitribai Phule Pune University.	Mr. M. B. Kedar Librarian will make available all new syllabus declared by Savitribai Phule Pune University and all teaching staff member to prepare necessary activity for teaching process based on new syllabus.



13	Mentorship scheme review.	Hon Principal took review regarding the mentorship scheme from all staff members	Meeting conducted with all mentor staff in presence of Principal and took review regarding the mentorship scheme from all staff members
14	Vision-Mission Statement	Framing of Vision-Mission Statement	Invite suggestions from Hon. Management and all other staff on Vision-Mission Statement, and subsequently finalized the Vision-Mission Statement of the Institute.
15	Feedback system	Discussion on Feedback system from students	Feedback received from students twice in a semester regarding Faculty, non teaching staff, canteen, Mess, Library, etc.
16	Academic Audit	Requirement and conduction of Academic Audit	It is decided by committee to conduct academic audit ones in Academic year which included Administrative, Academic activity, teaching – learning process, etc.



Dr. Kokate M.D.  
Principal