

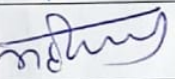



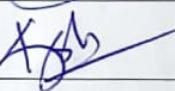

SNJB's Late Sau. Kantabai Bhavarlalji Jain College of Engineering, Chandwad.

Minutes of Staff Meeting Held on Saturday 10<sup>th</sup> December 2016



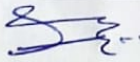
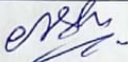
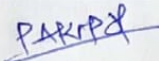
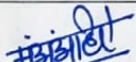

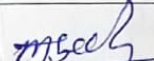
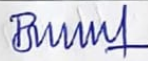
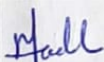
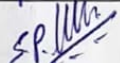


MEETING NO: 2/2016

A meeting of the Internal Quality Assessment Cell (IQAC) of our SNJB's Late Sau. Kantabai Bhavarlalji Jain College of Engineering, Chandwad is scheduled to be held on 10/12/2016 at 03:30 p.m. in conference hall. Following members were present for the meeting.

Members Present:-

<u>Sr.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Sign</u>
1	Dr. M. D. Kokate	Principal	
2	Mr. Dineshkumarji Lodha	Management Representative	
3	Mr. Mahesh Gujarathi	Local Society Member	
4	Ms. Noshin Kureshi	Student	
5	Mr. Jay Desai	Alumni	
6	Mr. Manish Kothari	Industrialist	
7	Mr. Santosh Mutha	Industrialist	
8	Prof. Y. L. Bhirud	Member, HOD Civil Engineering Course	
9	Prof. Mrs. K. M. Sanghavi	Member, HOD Computer Engineering Course	
10	Prof. P. R. Bhaladare	Member, HOD Information Technology Course	
11	Prof. M. M. Rathore	Member, HOD Mechanical Engineering Course	
12	Prof. U. S. Kasar	Member, HOD MBA Engineering Course	
13	Prof. M. A. Mechkul	Member, Teacher	



<u>Sr.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Sign</u>
14	Prof. H. K. Padmanabhan	Member, Teacher	
15	Prof. P. S. Desai	Member, Teacher	
16	Prof. L. B. Pawar	Member, Teacher	
17	Prof. Ms. N. C. Mutha	Member, Teacher	
18	Prof. P. A. Kapase	Member, Placement Cell	
19	Prof. M. A. Ahire	Member, Coordinator, First Year	
20	Prof. S. D. Sancheti	Member, Controller of Examination	
21	Mr. M. B. Kedar	Member, Librarian	
22	Mr. S. Y. Burkule	Member, Establishment	
23	Mr. M. M. Jadhav	Member, Student Activities	
24	Mr. S. P. Landge	Member, Account Clerk	
25	Mr. S. B. Arote	Member, Clerk	
26	Dr. V. A. Wankhede	Coordinator	

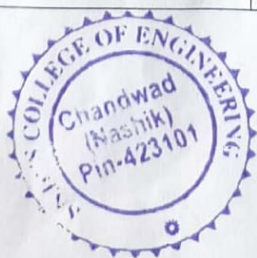
Following points discussed & decided the line of action during the meeting.

<b>Sr. No.</b>	<b>Point to be discussed</b>	<b>Particular</b>	<b>Action Taken</b>
1	Review of Last Meeting	Review of last meeting	Review of last meeting taken by committee
2	Extra lecture	Discussion done on extra lecture	All HODS had informed their faculties to improve the result of our college by taking initiative like arranging extra lectures for students.






Sr. No.	Point to be discussed	Particular	Action Taken
3	patent and research	Discussion done on patent and research activity	Patent filed by following staff members 1. Dr. Sanghavi M. R. & Prof. Bhandari R.R. 2. Mr. Burkule S.Y. 3. Dr. Wankhede V.A. It is decided that every department should prepare there research plan and do accordingly.
4	Visiting lectures	Appointment of visiting lectures in every department	Committee suggested appointing guest lecturer and arranging guest lecture in the college by considering dates of academic schedule. It is the responsibility of that faculty to take appointment before 15 days of that particular guest lecturer
5	Alumni meeting.	Discussion done on Alumni meeting & it is decided to conduct Alumni meeting ones in a year	Discussion done on Alumni meeting & it is decided to conduct Alumni meeting on the day of Convocation Ceremony., Mr. Bhandari R.R. Asst Prof. Computer Dept will coordinate the activity.
6	Maintenance Activity	Discussion done on maintenance activity Civil, Electrical, Equipment, Computer etc.	Mr. Desale A. R. had appointed as a full time maintenance in charge along with Mr. Mahajan A.C., he will look after all maintenance activity in the institute.
7	Book purchasing	Discussion done on library book purchasing	All HOD had submitted book list to Dr. M.B. Kedar – Librarian and he had purchased the book as per list attached.
8	Higher study	Discussion done on higher study pursuing by teaching staff.	Hon. Principal informed to submit updated status/result of higher study report of teaching staff of current year. Hon. Principal guided to staff, those who are pursuing higher study to complete studies in time. List of staff is attached herewith.



9	Self Study report	Review of Self Study Report submitted to NAAC Bangalore.	Hon. Principal suggested the staff member that to improve self excellence, faculty should make their self study report which can help to analyze his/her drawback regarding teaching so he/she will work on that and implement the corrections.
10	QIP proposal	Discussion done on solar energy project information sanctioned by Savitribai Phule Pune University.	Proposal submitted to Pune University by Mr. Ahire M. A. and Mr. Burkule S.Y. for solar roof top project. Prof. Rathore M.M. will coordinet the institute level reacherch activity.
11	Steering Committee	Discussion done on Steering Committee for NAAC	Steering Committee finalized by Dr. kokate M. D. Principal and Dr. Wankhede V.A. NAAC coordinator (List of committee is attached herewith )
12	Quality policy	Quality policy of the Institute	Discussion done on Quality policy of the Institute which will be finalized on or before 31 <sup>st</sup> January 2017 considering opening of all stake holders.



  
 Dr. Kokate M.D.  
 Principal