



Criterion 2.5 Evaluation Process and Reforms

2.5.1: Mechanism of internal/external assessment is transparent and the grievance redressal system is time-bound and efficient

Mechanism of assessment

Sr. No	Sample Document	Page No
1	Mechanism of internal assessment (UG and PG)	<u>2-3</u>
2	Mechanism of external assessment (UG and PG)	4





Mechanism of internal assessment

INDEX

Sr. No.	File Description	Evidence Proof		
	Mechanism of internal assessment (UG)			
Internal Theory Examination				
1	Academic calendar stating schedule/frequency of internal exams and assessment	<u>View</u>		
2	Sample Internal Examination Time Table			
3	Sample Internal Question Paper with Modification given by Module Coordinator/Program Coordinator			
4	Modified Question Paper			
5	Sample Grievance Case of Internal test			
6	Transparency in results of internal assessment of Unit Tests			
7	Internal Examination Result			
Term work and Practicals				
8	Rubrics of laboratory/term work internal assessment	<u>View</u>		
9	Sample laboratory Term Worksheet and evaluation (WCDVT)			
10	Index of Practical Assessment			
11	Sample laboratory Term Work mark University Marks			





Compulsory Assignment					
12	Sample Question Paper of Compulsory Assignment	<u>View</u>			
13	Sample Answer sheet Sheet/Google Classroom checked Compulsory Assignment of Student				
14	Sample Evaluation Sheet of Compulsory Assignment of Class				
	Project Based Learning				
15	Rubrics of Project Based Learning in laboratory/term work internal assessment	<u>View</u>			
16	Transparency in Project based learning in laboratory/term work internal assessment				
17	Project based learning, Sample Report of Student				
Seminar					
18	Rubrics of Seminar in term work internal assessment	<u>View</u>			
19	Transparency in Seminar in term work internal assessment				
20	Seminar, Sample Report of Student				
Project Work					
21	Rubrics of Project Work assessment	<u>View</u>			
22	Transparency in internal evaluation of project work				
23	Project Work, Sample Report of Student				
Mechanism of internal assessment MBA (PG)		<u>View</u>			





Mechanism of external assessment

INDEX

Sr. No.	File Description	Links
Mechanism of external assessment (UG)		
1.	University ordinances/circulars related to grievances related to marks obtained in University exams	View
2.	Photo/Scan copy and revaluation procedure (Online revaluation application system on University portal)	
3.	Student log-in window on University portal for online application system for Photo/Scan Copy and revaluation	
4.	Sample cases of marks change after applying online for grievance related to marks obtained in University exams	
5.	Sample cases of marks change after applying offline for grievance related to marks obtained in University exams (cases prior to introduction of online system)	
6.	Institute transparency in examination related processes and grievances (Services to internal stakeholders (students) – display board)	
7.	Sample case of application to University regarding correction in result/mark sheet	
8.	Sample case of application to related to INSEM examination revaluation and grievance	
9	Sample case of application to related to ENDSEM examination revaluation and grievance	
	View	